

Minutes of the Enford Village Hall Annual General Meeting held on Tuesday 10th September 2013

Present:

Judy D'Arcy-Irvine, Steve Becker, Lesley Brown, Hamish Scott Dalglish, David Spencer, David Harbottle.

Members of the Public: Amanda Farrow, Anthony D'Arcy-Irvine, Norman Beardsley

The Chairman, Judy D'Arcy-Irvine, opened the meeting and welcomed all present.

1. **Apologies Received:** Adrian Orr, Ollie Stagg, Glenda Clark.

2. **Approval of the Minutes of the AGM held on Tuesday 11th September 2012:**

The draft Minutes had been discussed at the Committee Meeting on 6th November 2012 with an agreement to recommend them for approval. Copies of the draft Minutes had previously been distributed and additional copies were also available to attendees. Chairman asked if there were any questions or amendments. The Minutes were approved as a true record. Proposed by Steve Becker, seconded by David Harbottle and agreed unanimously.

3. **Matters Arising:**

None

4. **Treasurer's Report including Annual Accounts 2012 - 2013:**

Hamish Scott-Dalglish reported that the annual accounts had been independently audited by Marshall Kearney, who said the accounts was very well maintained reflecting the hard work by the Hall's Officers. The Management Committee had approved the accounts at an earlier meeting and recommended them to the AGM for agreement. Over the past year the accounts showed a significant increase in income but this was due to the inclusion of a Sport England grant of £5,000 for a tractor mower which had cost £5,100. Also included in Income was a £20,000 investment bond which, on maturity, had temporarily passed through the current account before being reinvested with CAF (Charities Aid Foundation) to earn a higher rate of interest. As a result of these additional transactions Hamish said he was concerned that these additional income & expenditure figures may give the impression of larger profits being generated than was actually the case.

The actual worth of the Account at 30 June 2013 was £6,649.83, an increase of £2,422.54 over last year's figure of £4,227.29, with £30,000 invested on deposit as the Contingency Fund.

The amount shown as invested on deposit was a Contingency Fund accumulated as a reserve fund for future repairs and renewals. Grant providers required 5% of the capital cost build to be held on reserve and this fund should be increased each year to take into account inflation. Hamish also suggested that in future capital cost equipment such as the Klargestor and Heat Pump should be included under Capital Property for depreciation each year. They will be expensive to replace in the future and these potential costs should be budgeted accordingly.

The cost for grounds maintenance is lower this year because last year's figure included servicing which is done every two years. The new mower should be more efficient and cheaper to run.

Having achieved the required level for the Contingency Fund any excess income in the budget could now be used for improvements to the Hall and grounds. Amanda asked about the figure shown of £1,756 for subsidised or free events. It was explained that this was to show the contribution the Hall was making to the community but it was not money which was actually received or paid out from the bank. However it was felt to be a good idea to document the subsidies. There being no further questions approval of the accounts was proposed by David Spencer and seconded by Steve Becker.

5. **Chairman's Report:**

Chairman reported the past year had again been very successful. She thanked Marshall Kearney for auditing the accounts and the Treasurer for running them so efficiently. She thanked Steve Becker, David Spencer and Hamish Scott-Dalglish for their hard work in maintaining the building and grounds to such a high standard and all Committee Members and volunteers who help with events and annual redecoration.

The Hall would not be in the strong position it was without the support of all members of the community, the Parish Council and the Fete Committee and she thanked them for their generous donations which help keep hire charges down for everyone.

The results of the Parish Plan questionnaire showed the community as a whole listed the Village Hall as being the most important facility to the village. Almost 80% of those who responded to the questionnaire said they use the Village Hall either regularly or on occasion.

Over the past year the Committee had organised a theatre production, two music evenings, a New Year's Eve Party, Family BBQ Day, Bingo Sessions and Table Top Sales, together with the regular Film Nights. A music evening was planned later in the autumn together with a production of 'The Snow Queen' in December, suitable for children. An outdoor theatre production would be staged in July next year with everyone bringing their own picnic for the evening.

Having achieved the target for the contingency fund surplus income could now be diverted into the improvement and upgrade of Hall facilities. A draft Development Plan had been drawn up to include suggestions received through the Parish Plan questionnaire responses and this was uploaded on the Newsletter website. Almost everyone commented in the questionnaires how much they liked the building and the simplicity of the décor. Two wooden benches had been installed under the canopy for spectators, and steps from the car park to the paved area were being built in October to make the short cut safer. It is planned to purchase some wooden picnic tables and seats for around the recreation ground in time for the summer. Suggestions include more storage, a play park, tennis court, sliding wall between the hall and meeting room, indoor and outside exercise equipment, and more staging. Additional funding would have to be raised through grant applications for the capital projects: a sound proof sliding wall would be around £5,000, the play park £15,000 to £30,000, tennis court £25,000 to £30,000, outside circuit training equipment around £6,000, and staging £2,000. With regard to installing a play park and tennis court the area at the bottom of the recreation ground had a mains sewer running across the field with a 7 metre wide moratorium on development. This area has now been marked out by Wessex Water to show where it was, but options for these projects were therefore limited.

The Fete and Fireworks Events are very popular and thanks are due to the Fete Committee for arranging these so successfully. Getting new recreational and sporting clubs up and running is more problematic for the Committee. Organisers, teachers and volunteers are needed to get these started. The current Clubs and User Groups are continuing to run successfully with the Film Club organising eight film nights a year. The regular Coffee Morning and Get Together Group is beginning to take off thanks to the organisers. Ollie Stagg works very hard with the children's Saturday morning coaching sessions as well as running the Football Club. There were additional sports sessions organised during the summer holidays. The Committee would like to improve the venue, provide more facilities and organise more events but, in order to achieve this, more volunteers and organisers are needed.

Finally the Chairman reported that Lesley Brown, David Harbottle and Adrian Orr are retiring from the Committee and she thanked them for their support and input over the past four years.

Amanda Farrow asked if the picnic tables would be movable as they may intrude on the Summer Fete layout. Steve Becker confirmed that, although the tables will have security fixings, arrangements could be made to move them if necessary. Amanda also said volunteers would be appreciated to help with the Fireworks Night and items suitable for burning on the bonfire would be welcome.

6. Maintenance Officer's Report:

David Spencer reported that, although there had been a recurring issue with the valves on taps and showers sticking open, there were generally no problems with the building and maintenance. The Entrance Hall, Meeting Room and Main Hall had all been redecorated in April with volunteer help.

7. Grounds Officer's Report:

Hamish Scott-Dalgleish reported that the Hall had received a grant from Sport England for the purchase of a mower which should be quicker to use and cheaper to run than his own mower which he had been using for the past few years. Although there had been further damage caused by rabbits and moles the recreation ground was in good condition. The Football Clubs inspect the field before playing and if necessary they fill in the holes caused by animals. It was suggested the local ferret man be asked to come again, and Amanda Farrow suggested using Grazers' Spray, available from Scats or TH White, which is a deterrent but does not harm other animals. Hamish thought it might need a specialised sprayer. Amanda said she would make enquiries.

8. Reports from Community Group & User Group Representatives:

Community Groups:

Parish Council: Adrian Orr had sent his apologies as Parish Council Representative and therefore there was no report.

Parochial Church Council: Judy D'Arcy-Irvine said the Military Wives Choir concert in June was an enjoyable evening with very good attendance. The Church November Christmas Fair will be held at the Village Hall this year in the hope of attracting more people.

Enford Newsletter: There was no representative from the Newsletter. Steve Becker reported that there had been a good cost reduction in the production of the Newsletter since reducing it to A5 size. The savings will allow for the occasional colour pages.

User / Club Groups:

Youth Club: There was no representative from the Youth Club. Judy D'Arcy-Irvine said she understood the Youth Club was successful with more children attending during the summer months.

Enford Football Club: Ollie Stagg had sent his apologies. Judy reported that there had been a meeting the previous evening with the Football Foundation and County FA. Both the Red Lion and Enford teams had attended with some Committee members. The Football Foundation is monitoring the hall and the teams on a regular basis to ensure the grant monies they gave are used in accordance with the Development and Business Plans submitted. If for any reason football in the village declines and the facilities are not being used to their optimum the Football Foundation, under the terms of the contract, can ask for a refund or part refund of the grant. It was clear that the two Football Teams are doing everything they can to maintain and increase football participation locally. The Football Foundation representative understood the difficulty rural areas have in recruiting and keeping players and volunteers. They would like to see more young players being involved and it had been pointed out that there is youth football every Saturday morning and several sessions during school holidays.

Red Lion Football Club: See comments above.

Short Mat Bowls Club: David Spencer reported that they are ready to start the new season beginning 2nd October having played outside at another club during the summer months.

Film Club: Due to work commitments Martin Webb had to give up running The Film Club, Steve Becker and Judy D'Arcy-Irvine had taken it on. It has been going very well with between 30 to 60 people attending each showing. The Club is now run independently from Moviola. As a result profits for the hall have increased due to the relevant licences being cheaper through Film Bank.

Get Together / Toddler Group: Judy reported that the Group were working very hard on making the regular Monday morning sessions a success, and were doing well. They had raised over £300 for Hall funds, and they have other fundraising events planned before the end of the year.

Camera Club: There was no representative from the Camera Club but it had been reported that it was doing well.

Gardening Club: David Spencer reported that the Club is going well. The first meeting of the Autumn would be on Thursday 7th October with a talk given by Wanborough Herb Nursery.

Enford & Chisenbury Fete Committee: Amanda Farrow reported that the Fete had gone well and the weather was good. It was thought that the number of visitors may be down this year. Costs keep going up so their Committee had discussed ways to cut costs by making their own versions instead of hiring in some of the games such as Hook a Duck and mini Golf. There were more activities this year but the Crazy Bikes were not as popular as they had hoped. They were very grateful to The Red Devils who were able to jump this year with the popular beer mat landing competition. Profits were around £2,000, slightly lower than last year, but this could be due to rising costs. Their Financial Year ends on 30th September when figures will be finalised. The Fireworks this year will be on 26th October. Last year's fireworks and associated costs had increased so, although the same amount of people attended, profits were down. There is no date yet for the Children's Christmas Party. Judy thanked Amanda and the Fete and Fireworks Committee for their hard work. David Harbottle asked if the Fete Committee would consider having the Climbing Wall again. Amanda said it was expensive but, if there was enough interest, it could be hired again.

9. Election of Four Committee Members:

Jane Young, Glenda Clark, Steve Becker and David Spencer
Proposed by Amanda Farrow and seconded by David Harbottle

10. AOB:

None

11. Date of Next Meeting:

Next AGM Tuesday 16th September 2014.

The next Committee Meeting is Tuesday 5th November 2013

Before the meeting closed Steve Becker said that it was Judy's commitment and efforts which made the EVH such a success. He wished to thank her for all the hard work. This was supported by everyone at the Meeting.

Chairman thanked Steve and also thanked everyone for coming.

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