

**Minutes of the Enford Village Hall Annual General Meeting  
held Tuesday 16 September 2014**

**Present:**

Judy D'Arcy-Irvine, Steve Becker, Hamish Scott-Dalglish, David Spencer, Kriss Mitchell, Jacqui Elkins, Hannah Tucker, Anthony D'Arcy-Irvine, Sue Greenhow.

**Members of the Public:**

David & Lowenna Harbottle, Amanda Farrow, Rob Coulthard, Bob Taylor

**Apologies:**

Ollie Stagg, Jane Young.

**1. Approval of the Minutes of the AGM held on Tuesday 10 September 2013**

The draft Minutes had been discussed at the Committee Meeting on 5 November 2013 with an agreement that they were correct. Further copies of the draft Minutes had been distributed to Committee Members and additional copies were available to attendees. Chairman asked if there were any questions or amendments. The Minutes were approved as a true record. Proposed by Jacqui Elkins, seconded by Steve Becker and agreed unanimously.

**2. Matters Arising**

None.

**3. Treasurer's Report including Annual Accounts 2012 - 2013:**

Hamish Scott-Dalglish reported that the annual accounts had been independently audited by Hannah Tucker. The Management Committee had agreed the accounts at an earlier Committee meeting and they were now presented to the AGM for approval.

The actual worth of the Account at 30 June 2014 was £9,720.07. £30,222.53 is invested on deposit as the Contingency Fund. Total Income was £17,935.19 and Total Expenditure was £18,229.45.

The costs for repairs and renewals are increasing as the building ages and we may have to pay contractors to do maintenance work in the future because there are not enough volunteers to take on the tasks. The Budget for 2014/15 is to be drawn up and agreed

Mrs Harbottle asked how much we hope to pull in for this year. Hamish replied that it may be much the same as last year but not easy to guess. Judy has done a 5-year analysis which shows a levelling off of bookings.

There being no further questions approval of the accounts was proposed by Steve Becker, seconded by David Spencer and agreed unanimously.

**4. Chairman's Report**

The year has again been very successful and I would like to thank everyone for their hard work and support: In particular, the Treasurer Glenda Clark for running the accounts and Hannah Tucker for auditing this year's annual accounts. Hannah has also kindly agreed to take over the accounts from Glenda, who is retiring and moving away from the village.

Also Steve Becker, David Spencer and Hamish Scott Dalglish for their hard work in maintaining the building and grounds to such a high standard. Hirers are particularly appreciative that the hall and grounds are maintained to such a high standard.

The Village Hall would not be in the strong position it is today without the support of all members of the community, the Parish Council and the Fete Committee. I would like to thank them for their generous donations which help to keep hire charges down for everyone as well as helping subsidise some groups.

During the year we have had two theatre productions, 'The Snow Queen' at Christmas and 'Treasure Island' a couple of months ago. Both were well attended and enjoyed by everyone who came.

The past year has been very successful with an increase in bookings of around 8% on last year. Although bookings have increased, expenditure on maintenance and repairs is beginning to go up. We cannot rely on volunteers giving up time every year to help maintain the building and we may need increasingly to employ firms to do the work, as we have had to this past year. Hire charges have not increased since 2009 and need to remain competitive with other local halls. We cannot be too complacent and need to work hard on marketing the hall to keep hire charges at their current level. We also continue to subsidise some groups and clubs as an important contribution to the community.

A Development Plan was drawn up last year in response to the Parish Plan survey results. Some improvements have already been implemented such as the new steps making access safer, additional outside lighting, and lockable cupboards in the cleaning store. Fund raising may be required to cover capital expenditure projects such as installation of outdoor exercise equipment, the upgrading of car park lights, improvements to the heating system, and more storage. In addition to the two new benches by the main door we have recently installed a couple of pub style picnic tables for the grounds which have proved very popular. We have purchased a new online booking and invoicing system called Hallmaster which is currently being installed – this should make it easier for hirers to check dates, make enquiries and lessen the workload for the Booking Officer and Treasurer. Links will be created to the Newsletter and Wiltshire Village Halls Association websites and we hope to 'go live' by the end of the month.

The Fete and Fireworks Events are very popular and thanks are due to the Fete Committee for arranging these so successfully.

Attracting new recreational and sporting clubs up and running is more problematic for us as a Committee. Organisers, teachers and volunteers are needed to get these started. Requests have included tennis, children's rugby and cricket, athletics, amateur dramatics, craft clubs, dancing, singing, archery, darts, bingo, zumba – the list is almost endless!! If you have a talent, or would like to help set any of these up, the Committee can promise full support.

The current Clubs and User Groups are continuing to run successfully. The Film Club screened nine films this year and is continuing to be popular. Ollie Stagg works very hard with the children's Saturday morning coaching sessions as well as with Enford Football Club.

We plan to improve the venue, provide more facilities, and organise more events but, as ever, more volunteers and organisers are needed and would be welcome!

Hire charges have not increased since the Hall opened. The committee are looking into simplifying charges for private bookings.

Judy then asked if there were any questions.

Amanda Farrow asked that any increase in fees should not affect the Youth Club. Judy replied that this had already been addressed with a rebate together with a reduction in their weekly charge.

Amanda also reported that the Fete Committee has funds available if any local group needs help.

#### **5. Maintenance Officer's Report**

David Spencer reported that members of the Committee had decorated the Hall outside in June and a contractor had been hired to do the inside decorating. The car park lighting is going to be upgraded during the next year.

Amanda Farrow suggested special mats that hold water be placed at the entrances when the weather is very wet. Steve and Judy will research as it is a good idea.

#### **6. Grounds Officer's Report**

Hamish Scott-Dalgleish reported that time spent mowing has reduced with the new mower. The budget is expected to decrease from £900 to £600. The hedge has been cut back at the roadside entrance to improve sight lines.

#### **7. Reports from Community Groups & User Group Representatives.**

##### **Community Groups:**

##### Parish Council

Anthony D'Arcy-Irvine reported that the PC has changed considerably over the past year. The defibrillator is now in place in the centre of the village and a Flood Warden has been appointed. The PC is working towards having a database for the community in case of emergencies. It is trying to solve transport issues, with new speed restrictions and traffic calming being proposed.

##### Parochial Church Council

Judy D'Arcy-Irvine reported that the Military Wives' Choir had performed again to a very well attended audience. The Christmas Fair was a great success and the same format will be used again this year. £7,000 is needed to repair/refurbish the lychgate leading to the church, for which grants are being sought.

##### Enford Newsletter

Jacqui Elkins reported that this is ticking along nicely. More contributors would be welcome.

#### Parish Plan Steering Committee

Steve Becker reported that the first part of the Action Plan has been started. This will highlight actions that are needed in the community. The second part of the Plan is the narrative. The first part will be distributed to the Parish Council and various committees for comments and suggestions. Hope to complete by the end of the year.

#### **User / Club Groups:**

##### Youth Club

Sue Greenhow reported there are around 40 members, and sometimes as many as 48. There are not so many during the dark evenings, but it is ticking along nicely and children come from a wide area. The older children tend to drop off but as the younger members start different schools they find new friends to bring along. Volunteers are needed.

##### Enford Football Club

Ollie Stagg reported that the senior team will not have a side this year but the junior coaching sessions will continue.

##### Red Lion Football Club

No report.

##### Short Mat Bowls Club

David Spencer reported that this club is going strong and is well supported.

##### Film Club

Judy D'Arcy-Irvine reported that this is going well and would like to say thank you to Rosemary Cox and Martin Browne for their assistance.

##### Camera Club

No report.

##### Gardening Club

David Spencer reported that the next meeting will be on 9 October. More members would be good.

##### Enford & Chisenbury Fete Committee

Amanda Farrow reported that the Fireworks event was slightly down in 2013 but so were expenses. The 2014 Fete, although very wet, was down on last year but after the sun came out was considered a success. The profit was only around £300-£400.

Amanda thanked the Village Hall for their help and said 58 helpers will be needed for next year.

Overall, since 2009, the Community Fund has given out over £12,500.

Judy thanked Amanda for everything they do.

The Fireworks this year will take place on Friday 31 October at 7pm and thanks were due to the Youth Club for letting this happen on their evening.

#### **8. Election of Four Committee Members**

Steve Becker, David Spencer, Hannah Tucker and Jane Young.

Proposed by Anthony D'Arcy-Irvine and seconded by Jacqui Elkins.

#### **9. Any Other Business**

The Village Hall has been designated as an emergency centre for Netheravon Primary School and also by Wiltshire Council in case of emergencies.

Rob Coulthard and Bob Taylor said they were hoping to plan a WW1 Commemoration day in 2015 at the Village Hall and Recreation Ground. They asked for ideas and assistance in putting together the event.

#### **10. Date of Next Meeting**

The next AGM will take place on Tuesday 15 September 2015.

The next Committee Meeting is Tuesday 11 November 2014.

Before the meeting closed Steve Becker thanked Judy for her commitment and hard work is ensuring the success of the Village Hall. This was agreed by all in attendance.

Judy thanked everyone for coming and the meeting closed at 8.35pm.