

## ENFORD RECREATION GROUND AND VILLAGE HALL TRUST

### MINUTES OF COMBINED ANNUAL GENERAL MEETING / COMMITTEE MEETING TUESDAY 16 NOVEMBER 2021

Present: Judy D'Arcy Irvine, David Spencer, Jacqui Elkins, Hamish Scott-Dalgleish, Jane Young, Hannah Tucker Apologies: Anthony D'Arcy Irvine, Ollie Stagg

#### Minutes

The Minutes of the both Annual General Meeting and the Committee Meeting held on Tuesday 15 September 2020 were proposed, seconded and agreed.

#### Treasurer's Report

The Treasurer presented accounts for the period 12 months ending 30 June 2021. These accounts demonstrated that income had been dramatically curtailed due to covid-19 restrictions but the viability of the hall had been saved by Government grants. Total grants received in the period had been £18,532 as a result of several grant applications submitted by Judy through Wiltshire Council.

Following a question from the Secretary, it was felt that these additional funds should be used most effectively to preserve the viability of the hall and address immediate repairs. An example of this would be to re-lay the paving stones around the entrance to the hall where subsidence had occurred with increased trip hazard risks. 3 quotations would be obtained (one suggestion being Chris Sheppard who leases Jane Young's barn for storage purposes). It was felt that the Hall was in a good state of repair following a period of several general repairs during lockdown but there was always the risk of a Klargester or heat pump failure which could seriously impact on the financial viability of the hall.

The Durrington football team had declined to continue mainly due to the bother and responsibility of having to mark up the pitch themselves and being asked to pay towards the cleaning of the changing rooms, if they used them. The loss of income was not significant (approx £320 per annum @ £32 per match for use of the recreation ground only). There was the possibility of a youth team becoming interested but more input was required. The Junior Football Club training on the field was still successfully in progress. No income or costs resulted as charges were not made and the junior club did not use the hall itself.

Electricity costs were down for obvious reasons. Grounds maintenance was up due to works on taking trees down along car parking area and removing roots. Planting of a new hedge was in hand.

Savings in the music license fees were envisaged as it is not necessary to have a 12 month license if no music is performed or played. In the event of music being played, a one off license for an event could be obtained by the relevant organizer with a copy provided to the Booking Officer. Judy opined that the fee for weddings was low (£600) and a review of fees in general would be a good idea.

Lynne (cleaner) was retiring and a gift of £50 was proposed and agreed. Similarly some wine was agreed for Kim Riche who had audited the accounts.

Cleaning would now be undertaken by Judith Jonkler (Domestic Bliss contract cleaners) who would charge £17 per hour, which was more than Lynne, but there would always be back up to cover holidays and sickness which would be beneficial.

The Village Hall Annual Accounts for the 12 month period 1 July 2020 to 30 June 2021 were approved, seconded and agreed.

The Treasurer then presented the accounts for the four and a half month period from 1 July to 15 November 2021.

These showed improved income which was encouraging. Judy had negotiated a more realistic charge for the Great Bustard use of the parking and two changing room loos at a fixed fee of £85 per month which would also result in a saving in admin time to calculate monthly use.

Judy was going to discontinue the film club as it was excessively time consuming but an effort would be made to find a successor to take it on.

There was a brief discussion re transferring cash to deposit. The position was not as easy as may first appear due to being unable to have digital banking but Hannah would arrange the transfer. Morley roofing issue had been resolved with no extra cost above the agreed quotation.

### **Chairman's Report**

Many of the issues had already been addressed in the Treasurer's report. Judy had changed the roller shutter annual maintenance and break down repairs contract to a new supplier with an annual saving of around £500. Hirers were now asked to remove all their own rubbish as a result of which the Hall has to have very few collections (which cost around £12.50 per bin) leading to an annual saving hopefully of over £200 per annum. The move to a 2 year fixed contract with Octopus Energy ending July 2022 had been cost effective with additional savings.

Children's summer camp had been cancelled at short notice due to disappointing demand. A shortfall of approx £312 for expenses already incurred by the Hall was being discussed with the organisers.

### **Future Projects**

The covid -19 position made planning for future projects difficult .

### **User Reports/Clubs**

Clubs were beginning to be active. Gardening Club and Short Mat Bowls were thriving. Enford Newsletter had been active with several new committee members. Camera Club was struggling and likely to close.

The Grounds Officer was concerned at the state of the grass and was endeavouring to improve it. The growth of grass during the summer had been dramatic and it had been difficult to control. Brief discussion re date of Jubilee celebrations but no conclusion. The EVH would have to be engaged.

David Spencer reported that hall maintenance was ongoing but under control.

### **Election of Committee Members.**

Judy D'Arcy Irvine, Hannah Tucker, David Spencer, and Jane Young were elected unopposed to the committee

### **Any other business**

Judy ventured that quarterly meetings might be more appropriate.

Proposed Meetings (2022) 18 January/15 March/17 May/19 July /AGM 27 Sept/8 Nov