

**Minutes of the Enford Village Hall Committee Meeting Held on
Tuesday 11th September 2012**

Present: Judy D'Arcy-Irvine, Glenda Clark, David Spencer, David Harbottle, Lesley Brown, Steve Becker, Hamish Scott-Dalgleish, Jane Young

The Chairman, Judy D'Arcy-Irvine, opened the meeting and welcomed all present.

1. Apologies: Adrian Orr, Martin Webb.

2. Treasurer's Report:

Treasurer, Glenda Clark reported on the accounts as at 30th June 2012. The end of financial year audit was carried out by Lt Col (Ret'd) PJ Barrett OBE and was satisfactory. This FY year had seen a surplus of income over expenditure of only £742. Total Income was £15,051 and Expenditure was £14,309. The Current Account held £4,593 with Debtors of £128 and Cash Not Credited £406 totalling £5,128 less Liabilities £900 with Cheques Not Yet Cleared, leaving a credit balance of £4,227. Expenditure had increased this year as Grounds maintenance, renewals and repairs have increased in cost partly due to guarantees coming to an end, costs of service contracts, servicing of ground machinery, and some additional purchases for equipment, including for the Film Club. Depreciation on capital items is rated at 10% per year. There is no large or unforeseen expenditure currently anticipated. A business contract rate for electricity had been fixed for 3 years.

It had been difficult to make a profit this year but income is still just above expenditure. Hire fees had been maintained at the same level for three years and may have to be increased in the future. Chairman said no booking enquiries had been received through Guides for Brides magazine which was advertising the hall as a venue for wedding receptions. In answer to the question, Treasurer said there had been no damages or breakages from Hirers of the hall resulting in their deposits being retained.

Judy asked if the End of Year accounts could be approved for recommendation to the AGM. The accounts were proposed for approval by David Harbottle and seconded by Steve Becker. Earlier in the year Glenda had said she would be resigning as Treasurer with effect from year end. As a replacement had not been found she agreed to stay for one more year but stipulated that efforts must be made to find a replacement by the end of this FY and a new auditor would probably also need to be researched. It was agreed that a gift should be purchased for Lt Col Barrett for auditing the accounts. It was also agreed that a wedding present could be purchased to the value £20 for Lucy Judd in appreciation of her hard work in cleaning the hall to a very high standard.

3. Chairman's Report:

Judy passed around the forecast of expenditure for FY 2012/2013 and suggested that it would be useful if she and Glenda worked on a budget plan where 'actual' income and expenditure can be monitored through the year against the 'forecast/budgeted' figures. It is hoped that a Parent and Toddler Group could be organised soon. As part of the proposed Parish Plan Steve Becker wanted to know the ages and how many children live in the village to help plan activities for them. Steve also hoped to identify what type of entertainment people wanted to enable him to streamline activities in the hall and encourage more people to attend. Jane Young said she had recently attended a social event at the Upavon Golf Club which had been a very enjoyable evening but not many members or people had come. There seemed to be a similar situation in Enford with low attendance for EVH activities. Bookings so far are low for the "Yird Bards" and "Theatre" evenings - reminders will be sent out to encourage support for these events. Funds donated by Enford Community Fund had been compared to income which would have been received if ECF had hired the hall for each event. The amounts were fairly similar but there was no extra income for the Hall from these fund raising events with this system. Judy thanked Lesley Brown for her help with the annual check of the inventory.

4. Any Other Business:

Gardening Club

The Gardening Club had offered to plant daffodil bulbs around the grounds of EVH and asked for a donation of £100 to fund this. After discussion it was agreed that a donation of £50 would be made as this should purchase enough bulbs. More could be planted next year if necessary. Some people may have bulbs and plants which could be donated and it was asked if there were any events at the hall to coincide with the flowering of the daffodils so that they could be admired?

Football Club

Ollie Stagg asked for clarification on increased costs for the two football clubs to use the hall and pitch. After discussion it was decided that there should be a £5 increase to £25.00 per match.

5. Date of Next meeting:

Tuesday 6th November at 7.30 p.m.

Judy thanked everyone for attending and closed the meeting in readiness for the AGM which followed.