

**Minutes of the Enford Village Hall Committee Meeting held on
Tuesday 11 March 2014**

Present: Judy D'Arcy-Irvine, Steve Becker, Hamish Scott-Dalglish, David Spencer, Anthony D'Arcy-Irvine, Jane Young, Jacquie Elkins, Kriss Mitchell.

1. **Apologies:** Ollie Stagg, Ian Fribbins.

2. **Minutes Committee Meeting 14 January 2014**

Chairman briefly read through and asked for any comments. Acceptance of the Minutes proposed by Steve Becker, seconded by David Spencer and agreed unanimously.

3. **Matters Arising:**

None.

4. **Treasurer's Report:**

Hamish Scott-Dalglish presented the Treasurer's Report. The book balance as at 28 February 2014 is £4,868.59.

The budget in relation to 2013 is ahead on income and down on expenses. There are some large expenses to come. Due to increased use hire charges for 2014 have been maintained at the same level and have not risen since the Hall opened in 2009..

5. **Chairman's Report:**

Bookings continuing to come in with five confirmed weddings for 2014 and one confirmed wedding for 2015. So far there are four bookings for birthdays and anniversaries, and the annual campers from London at the end of May.

Film Club – 'Lincoln' was well attended and 'Philomena' looks like it may also be popular.

The Get Together Group have organised a Prize Bingo for 30 March. Judy asked that we please support them.

The £25 donation from the Church has not yet been received. Judy will ask the PCC about this.

'Rain or Shine Theatre Company' is coming back 15 July for an outdoor production of Treasure Island. Bring your own picnic and drinks – if wet it will be in the Hall. Tickets will be £10 per adult and £5 per child. We can also book them for next Christmas, and following the success of *'The Snow Queen'* more people may come along.

The damaged shutter was repaired when the shutters were serviced. £600 will be due for payment in March. Klargestor and septic tank emptying will be around £500, which will be due in May.

Redecoration of Hall and Changing Rooms – Peter Overton has quoted £1,175 plus £30 materials. We have some paint in stock but will probably need another 2 tins costing around £100. He will start with the community end on 1 April, and then do the changing rooms from mid to end of April, when the football season finishes.

Overall, to the end of the financial year in June, estimated expenditure will be approx. £2,752 for servicing and redecoration, plus electricity and water bills £900, cleaning £500, misc £200. Approximate total £4,500 plus insurance £850.

Income - in addition to regular clubs and classes, confirmed bookings so far (approx. £3,000) are as follows: children's parties x 0, private events and campers x 6, weddings x 5.

6. **Parish Plan Report:**

Steve reported that it is ticking along and will hopefully be completed by the summer.

7. **Maintenance Officer's Report:**

Ian Fribbins has offered to help with the wood staining of window sills and doors.

8. Grounds Officer's Report:

Hamish has found that a grant for trees is available from the Woodland Trust. It was generally thought to be a good idea but not for the Village Hall at this time. Moles are under control.

9. Future Projects:

i) Upgrade Car Park Lights:

Steve suggested two floodlights with sensors near the ramp.

Replace bollard light with low light at back.

Mast-mounted lights on 4-5m masts would cost approx £2,000 or 2 bollards would be around £250.

It was generally agreed to start with two floodlights, which Steve will organise. We will look into other lighting later.

ii) Redesign on Security Shutter Boxing:

Maintenance to take place last weekend in April.

It was agreed that the 'lit' fire signs should be replaced by luminescent signs, which don't use energy.

Kriss will find out prices for 4 or 5 signs. Where damage has occurred it was suggested that beading be used to hide gaps round the edges of the panels.

iii) Storage:

We don't necessarily need more storage but the changing rooms could do with lockable storage units. In the cleaner's store room new cupboards had been fitted which can be locked for cleaning products, which would be a good idea for H&S with children around.

A small office would be useful. It was thought an extension to the back of the hall or flooring the loft is something to think about for the future.

iv) Picnic Tables:

It was decided to purchase two picnic tables for springtime. These would be freestanding to start with for easy mowing. If they go missing we will re-think about permanent fixings.

v) Water Softener:

Steve will make further enquiries about a Combimate.

vi) Grants:

We can apply for a grant for under £500 for lighting, Combimate, possibly picnic tables and a wireless microphone.

vii) Speakers:

Steve suggested buying two more speakers, possibly around £100-£140 each.

viii) Shed:

It was suggested that a wooden shed could go in the stockade or at the back of the Hall, or possibly both areas. Could the storage area become the office?

10. Future Events:

• WW1 Commemoration:

It was suggested we show the film 'Gallipoli' next Spring (2015).

• Church and Village Hall joint events:

PCC don't seem very keen on occasional 'talks with eats'.

• Remembrance Sunday Lunch for Army Benevolent Fund Sunday 9th November.

• Bookings going well for the Army Benevolent Fund talk on Afghanistan on 27th March.

User Group Reports:

- 1) Camera Club:
Jane reported that it is doing nicely.
- 2) Short Mat Bowls:
David reported that it is going well.
- 3) Football Club:
No report but the Saturday sessions of Youth Football continue.
- 4) Youth Club:
Jane reported that Katrina and Sam have left so more volunteer leaders are needed.
- 5) Parish Council:
Anthony reported that the Operational Flood Working Group has been taken on by the PC. Speed limits of 20mph through the village were unachievable and had been rejected by Wiltshire Council. If 40mph or 30mph had been requested there might have been more success. The next meetings will be the AGM and Annual Parish Meeting on 9th April and more Councillors are needed. (*since the VH meeting the AGM and Annual Parish Meeting have been moved to 14th May*) Jane reported that Steve Crompton will be the Flood Warden.
- 6) Enford Newsletter:
Jackie reported that it is running smoothly.
- 7) Gardening Club:
This is going well, with lots of interesting events in the pipeline.

11. Any Other Business

- Booking Clerk:
Will probably have to take on invoicing as well as bookings.
Diary to be kept up to date. Steve and Judy to liaise regarding bookings.
- Summer Camps:
An approach had been received from an organization for a 2 week block booking for campers in August 2015. Locals would be invited to activities organised. Income for the 2 weeks is £1,500. In theory the Committee thought this might be alright but would wait and see if the request was confirmed. It might affect other bookings.
- Blinds:
The blinds have chains down to the floor. Can these be shortened for safety reasons?

12. Date of Next Meeting & Proposed Dates for 2014

13 May / 8 July / 16 September AGM / 11 November

The Chairman thanked everyone for attending and closed the meeting at 8.45pm.