

**Minutes of the Enford Village Hall Committee Meeting held on
Tuesday 16 September 2014**

Present: Judy D'Arcy-Irvine, Steve Becker, Hamish Scott-Dalgleish, David Spencer, Kriss Mitchell, Jacqui Elkins, Sue Greenhow, Hannah Tucker

1. **Apologies:** Jane Young, Ollie Stagg

2. **Minutes Committee Meeting 8 July 2014**

Judy read through the Minutes and the Committee agreed these were a true record.

Acceptance of the Minutes proposed by Steve, seconded by Hamish and agreed unanimously.

3. **Matters Arising:**

- Bookings: The 12-month subscription for The *Hallmaster* booking system has been paid. A cross-check will be done for entries made. The calendar and bookings are all correct. This will be linked to the Enford Newsletter and should be up and running by the end of September.
- Village Hall Committee: The Charity Commission not responding very promptly regarding streamlining the Village Hall Committee. In theory User Groups can be amended with agreement by the Committee to remove obsolete user groups and add new ones with the changes being duly minuted. The Charity Commission would then need to be informed. However the outstanding query is whether the number of Elected Members and Co-Opted Members can be changed within the Constitution. No answer as yet.

4. **Treasurer's Report**

Hamish presented the Treasurer's Report.

- The profit and loss account has not done as well as anticipated. Costs of repairs and renewals are up due to general wear and tear, and income is slightly down.
- The budget for 2014/15 has been prepared.
- Hire charges have not increased since 2009 and it was suggested that small rises frequently would be better than a large increase. Judy has done a 5-year booking analysis which might help with assessing charges.
- Total Income was £17,935.19
- Total Expenditure was £18,229.45
- The Contingency Reserve Funds stand at £30,222.53

5. **Annual Accounts 2013-2014**

The Annual Accounts have been independently audited by Hannah Tucker.

Agreement to recommend the Accounts for approval was proposed by Steve, seconded by Hamish and agreed unanimously. The Accounts would now be presented to the AGM for approval.

6. **Future Projects**

- Simplification of hire charges.
- Electrical Certification (every 5 years as required by the Insurance company).
- Car park lighting – ongoing with Steve.
- Key press – Steve has this in hand.
- Storage area – Judy has this in hand.
- Inventory to be done by Judy and Steve.

7. **Future Events**

- i) Friday 31 October – Fireworks.
- ii) Sunday 9 November – Curry Lunch in partnership with the Army Benevolent Fund.
- iii) Saturday 29 November – Church Christmas Fair.
- iv) 2015 WWI Commemoration – to be discussed after AGM.

8. **Any Other Business**

- *Rain or Shine* Theatre Company are staging 'Great Expectations' this Christmas. Probably not suitable for the younger generation so we'll look at other options.

9. **Date of Next Meeting & Proposed Dates for 2014/15**

16 September AGM / 11 November / 13 January / 10 March / 12 May / 7 July / 15 September AGM

The meeting closed at 7.25pm.