

**Minutes of the Enford Village Hall Committee Meeting held on  
Tuesday 17<sup>th</sup> March 2015**

**Present:** Steve Becker, Hannah Tucker, Kriss Mitchell, Hamish Scott-Dagleish, Jane Young, Ollie Stagg, Sally Parker, Jacqui Elkins, Bob Taylor, Sue Greenhow

1. **Apologies:** Judy and Anthony D'Arcy-Irvine, David Spencer, Andy Lucker
2. **Minutes of the Committee Meeting held 13<sup>th</sup> January 2015**

These have been distributed and read by the committee members.  
Acceptance of the Minutes as a true record was proposed by Sally, seconded by Ollie and agreed unanimously.
3. **Matters Arising:**
  - **Hallmark Renewal:**  
This runs out at the end of May and Judy will renew it.
  - **Presentation – Wiltshire Council:**  
This was a just a basis presentation to explain what would happen in the event of a major catastrophe and how it might affect Enford.
  - **Hall Cleaner:**  
Lynne Beckett has been appointed as our new cleaner and her daughter-in-law will fill in if Lynne is unable to carry out her duties at any time. Professional cleaners are being used at present whilst Lynne is on holiday.
4. **Treasurer's Report**

Hannah presented the Treasurer's Report.

  - The Current a/c is around £9,500 after £3,000 transfer to the Investment a/c and the Contingency Reserve Funds (Investment a/c) is around £33,000.  
This includes £500 deposits for future bookings.
  - Expenses coming up include groundwork, shutter maintenance, Klargest maintenance and annual insurance.
  - Accounts for 2014 are available as a link on the Newsletter website which also includes all Village Hall Annual Accounts since 2009.
5. **Chairman's Report**

Steve presented the Chairman's Report on behalf of Judy.

  - The old thermostats have been removed – only one was found to be working anyway.
  - The Hallmaster booking system is slowly improving.
  - There was a good turnout (around 50) for the last film night.
  - The key inventory still to be done.
  - There is a problem with the outside lights which Steve is investigating.
  - The Keep Fit class complained that the floor is too slippery. To be investigated.
  - The Football Foundation has been in touch regarding the submitted report for last year. Judy and Ollie will deal with the review.
  - Any complaints from hall users will be dealt with as and when they occur.
6. **Grounds Officer's Report**
  - Hamish reported that the mole problem is under control.
  - The annual costs for maintenance are £433. The cost of operating the mower is much lower now.

## 7. User Groups

- **Enford Newsletter:**  
Jacqui reported that the publication is doing well. A new telephone directory will be issued this year.
- **Youth Club:**  
Sue reported that everything is fine. More helpers are required.
- **Camera Club:**  
Numbers fluctuate from one meeting to the next. A trip to London has been organised for 12<sup>th</sup> April.
- **Gardening Club:**  
Going along nicely.
- **Enford Football Club:**  
The junior football is well attended. The club is looking into day camps possibly during the summer which would be a whole day event on weekdays.

## 8. Projects Completed since last meeting

- Re-decoration of the hall took place on the weekend of 14/15 March.

## 9. Future Projects

- **Simplification of hire charges** – ongoing.
- **Broadband** – monthly option scheme. Is it possible?
- **Upgrade of car park lights** – Steve showed proposal that he and Judy have been working on. 5 underground points available for bollards to replace 2 of the smaller ones. Parts would cost £880 for 7 bollards (2 to replace older ones). It was suggested a higher light would be beneficial so all areas of the car park could be lit up. A possible installation point could be the compound. Suggestions for operation included an on/off switch inside the building or remote control, with a 20-minute timer.
- **Water Softener** – in progress.
- **Inventory / Stock Check** – to be arranged.
- **Redecoration/Maintenance/Spring Clean** – Volunteers will be needed for the annual maintenance/spring clean day. See footnote.<sup>1</sup>

## 10. Future Events

**WW1 Commemoration Event** – Saturday 19<sup>th</sup> September 2015

Bob handed out the proposal of events for the day which included what activities would be taking place, when they would happen throughout the day, who would take responsibility/manage each event and the resources required.  
Funding/grants to be looked into.

## 11. Proposed Dates for Committee Meetings

12 May / 7 July / 15 September AGM / 10 November / 12 January 2016

## 11. Parish Council Meetings

20 October / 17 November

## 15. Any Other Business

- Bob suggested using LED bulbs for the ceiling lights. Steve has this in hand.
- Hannah has planted a hawthorn hedge between her field and the football field to stop balls going over.

Date of next meeting:  
Tuesday 12<sup>th</sup> May 2015

The meeting closed at 8.45pm.

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<sup>1</sup> The Village Hall maintenance day will be Saturday 9<sup>th</sup> May. All volunteers very welcome  
- 104 -