

**Minutes of the Enford Village Hall Committee Meeting**  
**Held on Tuesday 10 January 2017**

**Present:** Judy D’Arcy-Irvine, David Spencer, Hannah Tucker, Maggie Maund, Hamish Scott-Dalgliesh, Jacqui Elkins, Jane Young, Rosemary Cox

1. **Apologies:** Anthony D’Arcy-Irvine, Ollie Stagg, Sue Greenhow
2. **Minutes of Committee Meeting 8 November 2016:**

The minutes were read and agreed as an accurate record by all. Proposed by Hamish and seconded by David.

3. **Matters Arising:**

Judy introduced Rosemary Cox as the new Gardening Club representative taking over from Sally Parker. The change was proposed by Hamish and seconded by Maggie. Judy undertook to get Rosemary to sign the Charity Commissioners Responsibilities document as soon as possible.

4. **Treasurer’s Report:**

Hannah distributed the Funds Analysis for the period 1 July 2016 to 10 January 2017 and said the finances would have been on a par with last year if there had not been increases to Repairs and Renewals and the purchase of the floor polishing machine. Hannah said the polisher expenditure could be moved into Capital Property.

Hannah also said that the Enford Community Fund had donated £1014.17 to the VH. It was a slightly reduced amount from that donated last year due to the power cut and torrential rain during the Village Fete which had consequently made the day less profitable. Judy said she had sent the Enford Community Fund a letter of thanks.

Hannah said an electricity bill for £415.02 had arrived and been paid over the Christmas period. The electrics appear to be working well with no lights being left on and Judy reminding VH users to turn them off when not needed. The dimmer light sometimes did not work correctly but it was causing no real problems. There was agreement that energy costs could escalate in the future and there were two more bills due to arrive in the coming Financial Year. Judy confirmed that price comparisons with other suppliers are made to ensure the VH gets the best value for money.

The heating pump service is due and Judy undertook to chase up the company.

Crown Security were due to undertake the bi-annual check on the lighting and alarm system on Thursday 12<sup>th</sup> January. This invoice has already been paid. A bill for checking the fire extinguishers was due to arrive but should not be expensive. Hannah undertook to update these maintenance costs on the spreadsheet for the next meeting.

Judy confirmed that two bookings had been made for weddings this year compared to seven last year.

#### **5. Chairman's Report:**

Judy said everything was ticking over nicely but that she wanted to raise the profile of the VH. She said that three members of the Enford VH committee could have access to the Wiltshire Village Hall members' forum where helpful documentation could be viewed which may help in this aim. Judy was in the process of getting this up and running.

#### **6. Maintenance/Grounds Officers' Reports:**

David said that maintenance was also ticking over nicely. He did mention that cars had been seen parked at the VH overnight on New Year's Eve and New Year's Day. There had been a rave locally and the cars and occupants might have been linked to this. The cars and occupants had left lots of detritus which had been collected and disposed of. It was agreed that the Police should be informed if it happened again.

Hamish said that the moles were being kept at bay and a ferreter employed to keep rabbits down. Hamish had no more information regarding the chafer beetles' problem than he had explained at the previous meeting.

Judy asked David and Hamish if they could assess the wet weather car parking situation prior to a funeral wake being held on 20<sup>th</sup> January. The car park can hold 30 cars if they park carefully and Hamish undertook to contact Angela Walsh regarding parking requirements.

#### **7. User Group /Club Reports**

Camera Club: Jane said the club was doing well and she had dates confirmed to July.

Short Mat Bowls: David said the club was also doing well and had about 20 members.

Youth Club Football: Ollie said this club too was doing well and Terry, the coach, was back and assisting. Costs were being covered (Ollie said about 10 children attending were enough to cover costs).

Senior Football Club: This club too seems to be doing well with the pitch being used once or twice a month. Two matches have been booked for January. Matches do not conflict with other bookings for parties etc.

Newsletter: Things were now getting back to normal after the recent changes and was doing well.

Gardening Club: Rosemary said this club was also doing well and they had a programme of events up to June. She said their AGM will be held on Thursday 12<sup>th</sup> January coinciding with a social evening. Rosemary said the club would like membership to increase.

Parochial Church Council: Judy said here had been a successful applicant for a new vicar and he would be inducted in March. Judy said the Christmas Fair had gone well.

Youth Club: Nothing had been heard from the Youth Club organisers and they had not sent a report or said they could not attend the meeting.

8. **Projects Completed Since Last Meeting:** N/A

9. **Future Projects:**

Future possible projects are as follows:

Recreation Ground - parking

Stockade Shed Storage

Extending Patio Area

Outdoor Exercise Equipment

Annual Maintenance/Redecoration – to be carried out in March with Spring Cleaning

Extending Reinforcement Matting for Car Parking – not yet sure if this is going to be necessary

Redecoration Weekend – booked with Quentin Brown for 16<sup>th</sup> to 20<sup>th</sup> March

Flooring the Attic and Installing Loft Ladder – 16<sup>th</sup> to 20<sup>th</sup> March

10. **Future Events:**

Future events are as follows:

Summer Production of Rain or Shine - 'Twelfth Night' booked for Tuesday 13 June 2017 and following the same format as last year's production of 'A Midsummer Night's Dream' i.e. weather permitting, holding the performance inside with picnics and drinks outside.

Enford Summer Fete – 24<sup>th</sup> June

Remembrance Sunday Lunch in aid of ABF – 12<sup>th</sup> November (caterer already booked)

11. **Any Other Business:**

i) The future project for improving Car Park Lighting has been put on hold as there is no longer a Youth Club attending the VH. Judy undertook to review this situation if circumstances change. She said the Wiltshire Council were happy with the current lighting but it could be improved sometime in the future and upgraded in a sensible manner. Judy said a costing undertaken about 18 months ago, quoted about £3,000 but could be reduced to £1,500 depending on what is needed. Before any commitment to upgrade is made, further quotes would be obtained. It was suggested that the bollards could be protected with a rail to prevent them being driven into.

ii) In view of the current condition of the Parish Hall it had been suggested that jumble sales in aid of various charities should be held in future in the Village Hall.

The next jumble sale was booked for Saturday 25<sup>th</sup> February. It was suggested a rate £25 for the afternoon would be fair. The VH had been used once before for a jumble sale and it can be laid out very nicely as there was more space for stalls and it was ideal for setting up tables for tea, all of which works very well. Parking is also much easier. Jumble donations can be locked away in the changing rooms the day before.

iii) The date for the next quiz night is Saturday 18<sup>th</sup> February. Although the last one had been cancelled it was hoped the new date would be successful.

iv) Judy said she is happy with the way Hallmaster is working mainly because it can be used to view bookings and to draw up invoices. It might be a good idea if Hannah was also signed onto the system.

12. **Proposed Date for 2017/8 Committee Meeting:** 9 May / 11 July / AGM 12 September / 21 November / 16 January 2018 / 13 March / 8 May / 10 July

13. **Date for Next Meeting:** Tuesday 14<sup>th</sup> March 2017 at 7.30 p.m.