

Minutes of the Enford Village Hall Committee Meeting
Held on Tuesday 11 July 2017

Present: Judy D’Arcy-Irvine, David Spencer, Hannah Tucker, Maggie Maund, Jacqui Elkins, Jane Young, Rosemary Cox

1. **Apologies:** Anthony D’Arcy-Irvine, Ollie Stagg, Hamish Scott-Dalgleish
2. **Minutes of Committee Meeting 9 May 2017:**

The minutes were read and agreed as an accurate record by all. Proposed by Rosemary and seconded by David.

3. Matters Arising:

Football Club: Judy said that the Senior Enford Football Club had closed down. Kevin Bennetts had told her that most players had gone to play for other teams. The Junior Football Club is still well supported. The Village Hall is tied to a contract with the Football Foundation which means we have to provide facilities for football for a further twelve years. In theory the FF could ask for a refund of its grant either in full or on a pro rata basis if football is no longer played on site. Judy said she would submit a nil return with the relevant information when the next Monitoring & Evaluation report has to be filled in and will await the FF response. The County Football Association had been informed but has taken no action or offered any help. As Chairman of the Senior Football Club, Kevin Bennetts has been asked to document the details as to why it has closed. There will therefore be no matches from next season.

The proposed Rat Pack style concert will be chased up but the Abba style performers said the VH is too small for them to put on a show.

4. Treasurer’s Report:

Hannah distributed the Funds Analysis document for 1 July 2016 to 30 June 2017 but said it was not the final account as two invoices had not yet been included. However, the financial situation is the VH has just about broken even. The benches and floor polisher have been accounted for and Hannah will include them under Capital Property. The Local Hire income is down but income from the Great Bustards is slightly up. Film Club income is also slightly down. Average numbers of attendees for the Film Club were about 40 but are now only about 25. Cheap downloads and Netflix may account for the reduction in numbers. It had been suggested that showing a children’s film every month may be a good idea. Judy said if anyone wanted to organise this activity they would be very welcome as equipment can be borrowed.

An idea to increase numbers attending the Film Night was to consider changing the night held from Tuesday to a Thursday or from the fourth Tuesday in the month to the second or third. Judy said she would canvas opinion to see if any of these would be more popular. She may also speak to The Swan to gauge the feasibility of the Film Night becoming a film supper night with a chilli or curry provided. Judy said that film licences cost £99.60 per film

and the VH needs 20 people @ £5 a ticket to break even. Income from the Film Night this FY is about £768.

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After paying the theatre company the 'Twelfth Night' production had made the VH approximately £60. Not so many people had attended the Summer Fete this year and Hannah said that, if had not been for various donations, the VH finances would be in the red

Judy gave an update on the situation regarding the maintenance of the shutters. She said that RSL had been generally unhelpful and had not been responding to her queries. Judy therefore went down to see the company in Taunton when she proposed RSL should credit the Hall with £300 to cover the overcharging for shutters which had not been serviced for six years. This amount has now been deducted from the invoice for £636 leaving a balance paid £336 to cover the year until end of March 2018 and to include the next service due in early March. RSL also agreed a reduction of the callout fee from £410 to £250. Judy was concerned that Health and Safety legislation had been breached whilst the company had not been properly maintaining the two shutters in question.

Judy has also obtained a number of other quotes and to get manual winders fitted to the three doors would not be too expensive.

The annual Grounds Maintenance costs are £865.45 which include Hamish's expenses and also paying Liam Scott who now cuts the hedges and strims around the entrance and parking area every 2 weeks. The sight lines at the VH entrance on to the road are now cut back and regularly maintained.

David has undertaken to investigate obtaining batteries from an electrician for the Fire Alarm system.

Judy undertook to find the heat pump (Ecovision) invoice to give to Hannah and asked if this could have its own line on the Financial Analysis sheet. Hannah said she could do this by adding a new column on the spreadsheet and accounts.

Judy said the benches could be secured and concreted in for about £300. The VH cannot afford to keep replacing the benches so they need to be made as secure as possible.

Hannah said that Scottish Widows account will need to be renewed online. They are offering interest at 0.5% when it had previously been 0.8% and was £200.55. Hannah will download the renewal documents by 7 July and advised that signatures may be required.

Judy said that the Enford Community Fund and Bruce Waite had been asked for a grant to help purchase new round lightweight tables. The 13 old wooden tables could be sold at the Jubilee Sale Rooms in Pewsey. The VH may get £10 per table.

The VH is holding £470 from the WW1 event. This money was originally earmarked for names to be put in the lychgate but may now be used for an end of WW1 2018 event.

Hannah reiterated that the VH finances were just about breaking even and said Kim Riche has kindly agreed to carry out the independent audit examination this year.

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5. Chairman's Report:

Judy has written to the Parish Council to thank them for their £600 donation.

6. Maintenance Officer Report:

A maintenance day was still to be arranged but it may be easier to allocate jobs individually to VH committee members when they are available; for example Judy and Maggie to update the inventory. David said that there were lots of odd bits of work to undertake in the VH and he was content to do some of them in his own time.

7. Grounds Officer Report:

Liam has been assisting Hamish with grounds maintenance issues.

8. User Group/Club Reports:

Camera Club: This was now closed for the summer but there had been a successful beginners' course. There was also an ambition to produce a 2018 calendar and Jane said another beginners' course may be arranged.

Short Mat Bowls: This club is using an outdoor venue for the summer and will resume in the VH in the autumn.

Youth Club Football: There are 12-14 children attending this club and the fees charged are used to pay the coaches.

Senior Football: Closed. See Matters Arising.

Newsletter: This is going well and there will be a meeting and AGM in August. It was agreed that it was good there are still hard copies of the Newsletter, and not just published online.

Gardening Club: Rosemary said the club was closed for the summer and will reopen on the second Thursday of September. A full programme has been devised which will be published in the Newsletter and the AGM will be held in January.

Parochial Church Council: As some concerns had been expressed about the money raised for a new electronic organ being used on audio equipment and a PA system the PCC is due to discuss at their next meeting

9. Projects Completed Since Last Meeting: N/A

10. Possible Future Projects Currently on Hold:

Concreting in the new benches and levelling patio stones
Stockade Shed

Outdoor Exercise Equipment
Extending Patio Area
Car Park Lights Upgrade
Lightweight Round Tables
Installation of CCTV

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11. Future Events:

Pewsey Male Voice Choir – Judy to contact Mort Burdick to ask for details
Children’s Summer Fair (Saturday 29th July) – £25 charge agreed for use of facilities
Fireworks & Hallowe’en Saturday 28th October
Remembrance Sunday Lunch in aid of ABF (Sunday 12th November) – caterer has been booked
Rain or Shine Christmas Production ‘Dracula’ (Friday or Saturday in November. Judy to ask which dates they have available)

12. Proposed Dates for 2017 – 2018 Committee Meetings:

2017 – 19 September (AGM), 21 November
2018 – 16 January, 13 March, 8 May, 10 July

13. Any Other Business:

The Hearing loop and PA systems are not adequate and this is to be looked into.
Judy will try to see if anyone will take over the running of the Film Club.

14. Date of Next Meeting: Tuesday 19 September 2017 for AGM 7.30 p.m. with a short Committee Meeting beforehand at 6.45 p.m.

