

Minutes of the Enford Village Hall Committee Meeting
Held on Tuesday 19 September 2017

Present: Judy D'Arcy-Irvine, Hannah Tucker, Maggie Maund, Jacqui Elkins, Jane Young, Rosemary Cox

1. **Apologies:** Anthony D'Arcy-Irvine, Ollie Stagg, David Spencer, Hamish Scott-Dagleish

2. **Treasurer's Report and Annual Accounts 2016-2017:**

Hannah distributed the Funds Analysis document for 1 July 2016 to 30 June 2017 and the Enford Village Hall Balance Sheet as at 30 June 2017. Hannah said that there was a surplus of £974 and the accounts were just about breaking even. Income was down a little, probably due to less one off local hires for weddings and birthdays etc. Although the Youth Club was no longer using the VH, classes and sessions had slightly increased with the Art Club and Sewing Bee contributing a little more. Income from the Film Club was down due to lower attendance but it was still viable. The 'Twelfth Night' event had not been as well attended as last year's 'Midsummer Night's Dream' performance with the consequent reduction in income.

Hannah said £200 interest from Scottish Widows had been paid in July. Donations and grants were down. Other expenditure included shutter maintenance (certificates had arrived and the stickers have been put on the shutters) and grounds maintenance. Reductions in expenditure came from lower waste collection and cleaning costs. Fees for licences were slightly increased as the licence for Performing Rights Society covered two years. A new expense arose from a charge of £12.50 per month for WiFi internet connection.

Hannah said the auditor, Kim Riche was content with the accounts and that they could be presented to the Annual General Meeting recommending acceptance. Hannah and Judy said they would extend their thanks to Kim for undertaking the auditing and Judy thanked Hannah for her hard work in maintaining the accounts.

3. **Minutes of Committee Meeting 11th July 2017:**

The minutes were read and agreed as an accurate record by all. Proposed by Hannah and seconded by Jacqui.

4. **Matters Arising:**

The Scottish Widows deposit account was to be moved into the Shawbrook Account with an interest rate of 1.3%. Judy said she has not yet spoken to the Swan Pub regarding the possibility of the providing food for the Film Nights. The issues with the shutter maintenance with RSL had been resolved and a reduction of £320 had been credited against their last invoice. Judy had emailed Mike Nash to ask when the new benches could be concreted in. An application had been made for a grant towards new lightweight tables and a decision would be made in October. An application has also been made to Enford Community Fund towards the cost of the tables and trolleys, with Amanda letting Judy know the result at the end of the month.

5. **Maintenance Officer/Grounds Officer Reports:**

The issue of the emergency lights was in hand. RGV had said that the car park lights had been shorting because of one broken light but this would be replaced soon. Hamish will be contacting someone to help resolve the mole issue.

6. **Future Projects:**

- i) Improve car park lighting
- ii) Installation of CCTV (currently on hold)
- iii) Purchase new lightweight round tables (in hand)
- iv) Installation of two new benches (in hand)

7. **Future Events:**

- i) Remembrance Sunday Lunch in aid of Army Benevolent Fund – Sunday 12 November with ABF receiving any profits
- ii) Fireworks/Halloween event 28th October
- iii) Christmas Rain or Shine Theatre Company production of 'Dracula' – this has not been followed up as no volunteers had agreed to assist with organising it

It was suggested that an Entertainments Committee might be a good idea to take on and organise projects like this.

8. **Proposed Dates for 2017/2018 Committee Meetings:**

21 November 2017 / 16 January 2018 / 13 March / 8 May / 10 July / AGM 11 September

9. **Any Other Business:**

Judy said that the cleaner did a very good job and suggested that her hourly payment might be increased. The committee agreed and this was proposed by Judy and seconded by Jane.

Judy also suggested that, as the Enford Newsletter publishes VH information, the £12 hire charge for their AGM should be waived. Hannah proposed and Rosemary seconded.

The idea of the male voice choir was popular with the possibility of The Swan providing food. Jane also undertook to give Judy a programme for an event with four ladies and a violin and piano which may have a broad appeal. The Pewsey Bells performers are also very good and potentially may be asked to give a concert.

10. **Date of Next Meeting:**

Tuesday 21 November 2017 at 7.30 p.m.