

MINUTES OF THE PARISH PLAN STEERING COMMITTEE MEETING – 9 OCTOBER 2012

Present:

Gill Gould
 Adrian Orr
 Terry Mundy
 Tanya Becker
 Steve Becker

Apologies:

Anthony D'Arcy-Irvine

	<u>ACTIONS</u>
<p><u>ITEM 1: Minutes of Last Meeting</u></p> <p>Minutes all OK.</p>	
<p><u>ITEM 2: Questionnaire</u></p> <p>The first draft questionnaire was reviewed, and a number of amendments proposed. It was provisionally agreed to include this as a pullout in the November newsletter.</p> <p>Steve would incorporate proposed amendments and circulate the 2nd draft to stakeholders (see Item 7 below) and Belinda Fowler.</p> <p>Steve would also construct a mailbox and secure permission for it to be fixed to a wall somewhere in the centre of Enford.</p> <p>Afternote: On reflection, November was considered too ambitious. In order to allow input from other stakeholders, it was felt that December would be more realistic.</p>	<p>Steve</p> <p>Steve</p>
<p><u>ITEM 3: Constitution</u></p> <p>The constitution has now been signed by all members of the committee.</p>	
<p><u>ITEM 4: Committee Appointments</u></p> <p>The following appointments were agreed:</p> <ul style="list-style-type: none"> • Secretary – Terry Mundy • Treasurer – Gill Gould • Community Coordinator – Adrian Orr • Chairman – Steve Becker <p>Draft job descriptions would be drawn up in due course.</p>	<p>Steve</p>
<p><u>ITEM 5: Suggestions For new Committee Members</u></p> <p>There were no further candidates at present.</p> <p>Afternote: Steve has since been in touch with Mike and Pam Germany (Fifield) who have expressed interest in joining the committee.</p>	
<p><u>ITEM 6: Parish Plan Lead Authors</u></p> <p>The following lead authors, for the various sections of the plan, were discussed (and</p>	<p>All</p>

	<u>ACTIONS</u>
<p>agreed where shown):</p> <ul style="list-style-type: none"> • Introduction – Steve (agreed) • History – Anthony (nominated but not yet agreed) • Demographics – Anthony (nominated but not yet agreed) • Parish Map – Brigitte Holden (nominated but not yet agreed) • Governance – Steve (agreed) • Transport & Connectivity – Gill (agreed) • Services – Steve (agreed) • The Environment – Terry (agreed) • Business & Commerce – Richard Pettit (nominated but not yet agreed) • Housing & The Built Environment – Tanya (agreed) • Social, Cultural, Recreation & Sport – Gill (agreed) <p>Steve would contact the nominees who were not at the meeting and seek their response.</p> <p>Afternote: A folder has been created for working drafts on Skydrive at https://skydrive.live.com/?cid=F1ACE21F02F5A9D9&id=F1ACE21F02F5A9D9%21141#cid=F1ACE21F02F5A9D9&id=F1ACE21F02F5A9D9%21154.</p>	<p>Steve All</p>
<p><u>ITEM 7: Consultation Plan / Identification of Stakeholders</u></p> <p>Consultation with stakeholders was an essential element of the Parish Plan process, and sessions needed to be included in the Project Plan. The following list of stakeholders was proposed:</p> <ul style="list-style-type: none"> • Parish Council • Parish Hall Committee • Village Hall Committee • Parochial Church Council • Newsletter Committee • Enford Community Fund • Police • Local health Centres • Vets • Community Speedwatch • Neighbourhood Watch • Play parks committee • Youth Club • Football clubs • Local schools and pre-schools • Local youth groups (eg. scouts) • Local shops / post offices • Local pubs • Local farmers • Bus companies • Tidworth Community Area Partnership (TCAP) <p>A consultation plan would be drawn up at the next meeting. In the meantime, committee members were asked to consider whether there should be any additions to this list.</p>	<p>All</p>
<p><u>ITEM 8: Project Plan</u></p> <p>Gill offered to take on the upkeep of the project plan, which Steve gratefully accepted, and agreed to email on to her.</p>	<p>Steve</p>

	<u>ACTIONS</u>
<p><u>ITEM 9: AOB:</u></p> <p>Adrian Orr was welcomed on to the committee as the PC representative to replace Bill Vergette. Bill was also thanked for his contribution to date, and for his ongoing support to the project.</p>	
<p><u>Date of Next Meeting:</u></p> <p>Wednesday 7th November @ 12 Coombe Lane.</p>	