

## Minutes of Parish Plan Steering Committee Meeting – 16<sup>th</sup> April 2013

### Present:

Steve Becker  
Tanya Becker  
Adrian Orr  
Anthony D'arcy-Irvine  
Terry Mundy

### Apologies:

Gill Gould

	Actions
<p><b>Item 1: Responsibilities for development of key plan subjects</b></p> <p>The Village Plan key subject headings were reviewed and responsibilities in terms of the development of the key topics which constitute the plan were reviewed and re- assigned as applicable as follows:</p> <ul style="list-style-type: none"><li>• Introduction – Steve</li><li>• History – Anthony</li><li>• Demographics – Anthony</li><li>• Parish Map – Adrian</li><li>• Governance – Steve</li><li>• Transport &amp; Connectivity – Anthony</li><li>• Services – Steve</li><li>• Environment - Terry</li><li>• Business &amp; Commerce – Terry</li><li>• Housing &amp; The Built Environment – Tanya</li><li>• Social, Cultural, Recreation &amp; Sport – Gill</li></ul> <p>Each subject to be developed into, as a minimum, a series of headings for the next meeting. The narrative for each subject should not exceed two A4 pages.</p>	All
<p><b>Item 2: Communications with Committees</b></p> <p>To date there have been no responses from the respective committees who have been in receipt of the presentation of the responses to the questionnaires.</p> <p>The committees in question will be requested to respond to the</p>	SB

questionnaire responses as applicable, by the end of April.	
<p><b>Item 3 Meeting with the Committees</b></p> <p>It was agreed that there would be no further meetings with the village committees until they had responded as per item 2 above, whereupon, depending upon the nature and extent of the response, a further meeting may be arranged to ensure that there is a general alignment of views between the respective committees and the Steering Committee, in advance of the proposed meeting at the village Hall when a brief overview of the questionnaire and responses would be provided by the Steering Committee and each of the village committees would present their response.</p>	All
<p><b>Item 4: General Meeting at Village Hall</b></p> <p>The proposed meeting at the village Hall referenced item 3 above would be open to all Parishioners be organised as a social event with the bar being open and refreshments potentially available. The proposed date for the meeting is the 2<sup>nd</sup> July</p>	
<p><b>Item 5: Date for next Steering Group Meeting</b></p> <p>Date for the next meeting: 15<sup>th</sup> May Venue: Coombe Lane Time: 19.30hrs</p>	All