

**DRAFT - DEVELOPMENT PLAN FOR ENFORD VILLAGE HALL 2013 - ?
ENFORD RECREATION GROUND & VILLAGE HALL TRUST MANAGEMENT COMMITTEE**

What do we want to achieve?	How are we going to do it	Target & by when	Cost / Comment	How we will measure our success
Recruitment of Volunteers to help with setting up and running sports and other clubs.	Advertise in the Newsletter Personal approaches eg at next Parish Plan Public Meeting	Over the next year and ongoing	n/a	Increased usage with more participation by members of the community in clubs and events
Set up a core of volunteers to help with events on an ad hoc or occasional basis once or twice a year i.e. no overload for individuals	Advertise in the Newsletter Personal approaches eg at next Parish Plan Public Meeting	Over the next year and ongoing	n/a	Spreading the workload and involving more members of the community in events
Advertising of VH Events to reach all members of the community and immediate catchment area	Enford Newsletter / Website Noticeboards, large signs strategically placed, local village Newsletters/websites	Over the next year and ongoing	Purchase of large signs which can be painted for each event c£50 Charges / Donations to Newsletters c£100	Increased attendance by members of the community and potential recruitment of other volunteers
Improvement of Access for the Elderly and Disabled	Put an article in the Newsletter advertising the LINK system / advertise that lifts can be arranged for attending clubs and events.	All those who do not want to come alone or find it difficult to access the Hall for various reasons	n/a Parish Plan to follow up LINK	More elderly and disabled able to attend clubs and events if they wish
Hire Charges Residents and Non Residents	Review Annually for the following financial year Review format to try and simplify charging system and layout	May 2013 and annually thereafter	n/a Currently being reviewed	Income revenue to exceed expenditure. Hirers will find the documentation easier to understand
Mutual Cooperation	Support liaison meetings with other organisations in the village. Offer the VH as venue.	Over the next year and ongoing	n/a	Increased cooperation
Freedom of Information	Continue to provide up to date documentation such as Minutes, Annual Accounts, Financial Summaries, Constitution / Charter for the website	Already being done and ongoing	n/a	Transparency of information regarding the VH available to all members of the community. VH meeting all legislative requirements.

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Entertainment	Plan events annually in advance and publicise extensively Have a list of volunteers to help on an ad hoc basis	For each and future events on an ongoing basis As soon as possible	Costs of event to be covered by ticket sales n/a Volunteer expenses to be refunded from ticket sales	Increased attendance by members of the community Workload spread outside the Committee
Community Events (in addition to Fete, Fireworks and Children's Party organised by ECF in cooperation with the VH)	Initiate free or low cost events – Over 60's Lunches/Annual Family BBQ Picnic/Coffee Mornings/Bingo/Car Boot & Jumble Sales	When volunteers have been recruited and resources allow without overloading the VH Committee	Charges to be assessed to cover costs (approach Swan re lunches?) Other events minimal or no cost	More members of the community involved and attending events
Live Music	Two music concerts p.a. in Spring & Autumn Different Bands with Supper & Bar	Twice a year – ongoing Recruit volunteers to help with food	Cost of band and food covered by ticket sales	Increased attendance at each event
Dancing	Have a regular day / evening for people to come and dance to music. Set up a Club?	Try and set up regular sessions within the next year	Hall's regular user rate of £10 per hour to be covered by participants – charge to be assessed	Another facility available to the community which is sociable and fun
Theatre Productions	Outside professional theatre group production with supper laid on once a year	Through RAW (Rural Arts Wiltshire) or through recommendation Approach PVADS (Pewsey Vale Amateur Dramatic Society)	Usually around £400 Costs covered by ticket sales Cost PVADS not yet known Approach already made	Increased attendance from members of the community
Amateur Dramatic Group	Recruit potential actors, stage managers, etc. to stage Pantomimes or Plays Organiser required	Recruit all thespians / potential actors // stage managers / producers / scene shifters! 2014 / 2015 onwards	Costs to be assessed for Construction of stage / Curtains / Hire of equipment / costumes Grants may be needed	Involvement of members of the community in a fun project.
Clubs & Activities	Attract organisers to set up more day time activities for all age groups Contact local organisations and teachers	Ongoing	n/a hire charges would cover costs	More varied activities for the community
Drop in Coffee Mornings	Find volunteers to run them and advertise extensively	As soon as possible Frequency tbc	Tea / Coffee / Biscuits / Cakes	More people coming to ad hoc events
Internet Café	The VH can currently provide internet access through satellite connection To research installing Wifi / Broadband	As soon as possible	Internet connection charges covered with small fee Users to provide their own laptops / netbooks etc. Wifi / Broadband approx £25 per month	Members of the community coming on a regular basis

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Computer Club	Recruit a volunteer to run it	2014	Hall hire & internet charges covered by membership charges	Members of the community able to learn new skills
Community Market	Occasional market for locals to buy and sell artefacts and produce Combine with Car Boot Sale	Set up first market as soon as practical.	n/a except for cleaning and running costs of the hall	Members of the community able to buy and sell through the market - car boot sale may attract other customers
Sports Facilities & Sports Clubs	Find volunteers / enthusiasts willing to set up and run additional sports clubs	As soon as possible	Clubs would be self supporting and be charged VH regular user rate	More variety and opportunity for the community to take part in sporting activities
Badminton	Hall ceiling too low and floor area too small for a Badminton court	n/a	n/a	n/a
Walking / Rambling Group	Advertise in Newsletter for participants	Volunteer willing to set up in 2014	n/a	Healthy exercise with like minded people!
Tennis	Set up Enford Tennis Club Approach owners of courts Identify public courts locally	Within next year if there is a demand	Club would be self supporting. Fees may be charged for court use	Providing an additional sporting activity for local community
Capital Cost Projects Outdoor Exercise Equipment	Purchase and have equipment installed around the Recreation Ground	Research to be carried out to possibly install 2014 / 2015	Starter Pack £6,000 installed / £2,800 self installation. Annual ongoing insurance & inspection costs	Encourage more outside exercise as equipment easily accessible for all members of the community and can be used at any time
Children's Facilities Skateboard / BMX Park	Unlikely to be an affordable project for the VH	n/a	c£20,000 - £30,000 + with ongoing maintenance, inspection & insurance costs	Other implications preclude setting up facility at the Hall More suitable site possibly near play park Grants Road
Children's Facilities Play park on Recreation Ground	Unlikely to be an affordable project for the VH	n/a	c£20,000 - £30,000 + with ongoing maintenance, inspection & insurance costs	Development / improvement of play park in Grants Road more of a priority for the village
Infrastructure Improvements Roller Shutter Internal Panels	Redesign & install new panels so that roller shutters can be more easily serviced	asap	Around £450	Less damage to hall decoration and ease of servicing / electrical connection
Storage	Install new storage shed in stockade area Connect current outdoor store to internal store	2013 / 2014 Subject to consultation with Football Clubs	Shed around £300-£400 Labour to make doorway between storage areas c£300	More storage available for equipment

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Décor / Lighting	Maintain high standard of decoration. Assess viability of having curtains. Replace downlighters with LEDs.in entrance hall & meeting room Connect outside decorative lights to an internal switch	Over the next year	Cost of paint c£100 p.a. Fire retardant curtains & poles c£500 LED Downlighters c£300 tbc	High standards maintained Softer overall effect in the main hall Save energy More general use
Picnic and BBQ Area Designated area for Hog Roasts Additional seating around the grounds	Designate area at top end of Recreation Ground Install wooden benches on patio under canopy and elsewhere for people to sit	2013 / 2014	To be assessed Hardwood Benches approx £150 each	To meet safety and insurance requirements
Perimeter Hedges	Assess situation regarding footballs going over hedge into next paddock Remove dead wood and tidy up boundary hedging near entrance and behind Hall	For consideration 2013 / 2014 Ongoing during summer when easy to identify and remove dead wood to encourage new growth	Not known / FCs to purchase several footballs to reduce retrieval to one per match Volunteer help needed – possibly some costs involved	Neighbour relations improved New growth and tidier hedges
Patio Extension Path / New Steps	Widen patio by two rows Install path / steps in area used as a short cut	2013 2013	Quotations being obtained Around £2,000 for Patio Around £400-£500	Larger area for seating Safer access from car park
Energy Efficiency Measures PV Solar Panels	Research viability and carry out a cost benefit analysis of installing PV panels	2014 - 2015	Capital costs and overall returns not yet researched	Energy saving with lower electricity bills
Ground Source Heat Pump System	Ensure the system is improved to run at its optimum efficiency	2013 - 2014	Costs estimated c£500	Energy saving with lower electricity bills

ENTERTAINMENTS AND ACTIVITIES REQUESTED IN SURVEY RESPONSES

ENTERTAINMENTS Requested	Comment / Action Required / In Progress
More Live Music Events	Currently 2 per annum planned
More Films	Currently once a month / well supported
Films for Children in holidays	Tried previously – not supported
Family Fun Days / BBQ evenings in summer	First one planned 4 th August 2013 BBQ / Picnic - planned to be annual event
Theatre Productions / Panto / RAW / PVADS	1 professional production per annum planned
Market / Farmers' Market	Research & action planned
Christmas Fair	Church Christmas Fair to be held in VH 23 November 2013 – annually?
More Functions for Over 60s	Research required + volunteers / coffee mornings / talks / lunches?
Car Boot Sales	Tried previously – not supported but could try again
Talks on Local History & Other Subjects	Contacts needed to talk / volunteers needed to lay on refreshments
Coffee Mornings	Mondays - others tbc ?
Weekly Quiz Night (with food)	The Swan does one on Tuesdays – would there be a need for another?
Monthly Open Evening (BYO food)	Organiser required
Sport & Social Competitions	Organisers required
Bingo	Organiser required
Craft Fairs	Organisers required to set up – ad hoc events sometimes booked
Antiques Fair	Previously tried – not supported
Special Pop Up events instead of regular events	Organisers required
More Summer Fetes	Currently one a year + fireworks in October

ACTIVITIES Requested	Comment / Action Required / In Progress
Tennis / Children's Tennis / Tennis Club	Tennis Court Cost £30,000 Research private/public courts / organiser required
Cricket / Children's Cricket	Approach Local Clubs / County ECB to see if they can set up
Rugby / children's rugby	Approach Local Clubs / County RFU to see if they can set up
Dancing / Ballroom Dancing / Zumba	Organisers / teachers required
Badminton	Hall too small / ceiling too low
Archery	Research County Clubs for support to set up
Darts	Boards can be purchased cost tbc / organiser required
Snooker	Storage for table needed (very heavy) & cost tbc
Bridge	Organiser required
More Exercise / Keep Fit Classes / Exercise Classes after 7.00 pm	Currently Yoga Mons / Keep Fit Weds / Other Organisers / teachers required
Circuit Training / outdoor exercise circuit around field	Equipment needed / outside circuit being researched
Athletics Club	Outside circuit being researched
Yoga / daytime Yoga	Classes on Monday evenings / Teachers for more classes required
Evening Classes Adults can do with children	Organisers / teachers required
Knitting / Crafts / Woodwork / Metal Detecting Clubs	Organisers required
Jigsaw Library	Storage / organiser required
Computer Club	Organiser volunteered for 2014
Singing and Art	Organiser required
Cycling Club	Organiser required
Rambling & Walking Club	Organiser volunteered from 2014
Amateur Dramatics	Thespians & organiser required
More sport and activity clubs for Children / Teenage Activities	Organisers required/Youth Club held Fridays/Occasional Wilts C Activities

Suggestions how VH can be better utilised / improved	Comment / Action Required / In Progress
Parking, especially disabled parking	Parking currently 32 spaces – 2 disabled spaces available Additional parking on recreation ground – perhaps need to publicise
A bit clinical / create atmosphere	Generally hirers prefer this décor / could research installing curtains
Toilet Roll Dispensers / Tissue on floor at functions	New single holders to be purchased to replace current ones
Divide two areas main hall / meeting room to create 2 separate rooms when needed	Open plan needed for functions – sliding wall cost (2009 prices) £5,000 Size could also be intrusive. To date no requirement for same time bookings
Exercise equipment	Could be stored in changing rooms if someone sets up sessions
When hall is booked no other groups to use facility and leave dirty	Users / hirers are requested to leave clean and tidy
More staging and some stage lights	A second stage could be purchased c£800 Stage lights in stock
Free access to kitchen equipment	To be reviewed with hire charges / simplification of pricing structure
One single payment for hire of hall – no payments for use of eg dishwasher and cleaning	To be reviewed with hire charges / simplification of pricing structure There could be losers as well as winners under the review
Picnic / BBQ area	Under discussion
Bigger Patio / tables and chairs	Currently being costed for work to be done
Reduce charges for locals / do not charge for use of field	Charges to be reviewed. Local residents already have lower charges than outside hirers Field included in event hire charges – occasionally a charge is made e.g. football clubs or for a booking specifically for the grounds.
Outdoor Exercise Area / Circuit round field	Capital Cost c£3,000 - £6,000 – research being done
Tennis Court	Capital cost c£30,000 – use of other courts to be researched
Children's play facilities / play park	Capital cost c£20,000 - £30,000 Grants Road Play Park being upgraded
Skateboard / BMX Park	Capital cost c£20,000 Near Grants Road Play Park may be more suitable with additional land acquired

Suggestions Facilities to most benefit Community / Children's Facilities	Comment / Action Required / In Progress
Shop / post office / bakery	Community based shop / bakery unlikely to receive funding as two shops already within 2 miles Post office will not be set up for similar reason.
Allotments	Suitable ground or area in village needed
Market	Currently being researched for occasional market at VH for local people to sell and buy artefacts and produce – see earlier section
Drop in Centre / tourist information / tea room / coffee shop	Volunteers required to run on daily / weekly basis
Computer advice point / internet café / computer club	Volunteer identified for setting up in 2014 – see earlier section
Water well	?! Thought we had more than enough springs in the village!!
Community owned solar power	Cost benefit analysis for VH to be researched
Better Broadband	In the hands of BT /Wiltshire Council committed to upgrading rural broadband
Children's play area / tennis court on playing field	See previous sections
Skateboard / BMX / recreational facility for older children	See previous sections
Other Weekend Sports (not just football) / Arts / Films / Holiday Activities /	See previous sections. Organisers and volunteers required
Activities after 5.30 p.m. / Youth Club	Youth Club held on Fridays / More organisers needed for more activities
Holiday Activities	More activities to be set up by Wiltshire Council or NGOs – but to date these have been poorly supported or not attended at all
Old Fashioned Holiday Activities	Volunteers and Organisers needed – parents to be approached?

SUMMARY: It is clear that volunteers / volunteer organisers are the key to most of the entertainment and recreational activities requested. The VH Committee can help facilitate new ventures but cannot take on setting up all the new clubs and groups requested. The Committee can probably take on two or three specific projects such as the outside circuit training facility and general improvements to the building and grounds. If the community want some or all of these activities to be set up then it is reasonable to ask people to come forward – an active advertising campaign through the Newsletter and through the next Questionnaire might be appropriate. Personal approaches in response to requests for volunteers to come forward in the next Questionnaire together with personal contact at the next Public Parish Plan Meeting may be successful. Without these additional volunteers the VH Committee only has the resources to continue with the current ad hoc and regular events, no more. They also only have resources within the Committee to continue maintenance of the hall and recreation grounds at current levels. If usage of the hall increases as a result of the Development Plan thought should be seriously given to employing a part time administrator/bookkeeper and a part time caretaker as the workload could well increase beyond acceptable individual volunteer levels of commitment and time available.