

ANNEX A - ENFORD PARISH PLAN - ACTIONS

The following is a list of actions which are proposed in response to the issues raised in the main body of this document (except where stated, the issues themselves can be traced back to survey comments or other consultation carried out by the parish plan steering group). Many of the actions relate back to multiple issues - they need to be looked at in the context of these issues.

ID	Title	Description	Resource Implication	Timescale	Lead(s)
1	VH - Local Interest Lectures	The PPSG will organise some informal talks by such people as: local farmers, Defence Estates, environmental organisations, hunters, anglers, local industry, archaeologists, county council, etc to explain how the land and environment is used and managed.	None	To start before end of 2014.	PPSG / VHMC
		Comments			
	05-Jan-15 VHMC	Local Interest Lectures – VHMC good idea.			
	04-Jan-16 PPSG	Scored 6.6 votes (4th place) based on the results of the 2nd questionnaire. This is nonetheless worth doing.			

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2	Broadband - Monitor and Report on Situation	<p>The PPSG will continue to monitor and report progress in bringing Rural Broadband and 4G to the area via the broadband blog (http://broadbandinenford.blogspot.co.uk/) and occasional newsletter articles.</p> <p>Comments</p> <p>29-Apr-15 PPSG There has been quite a lot of activity lately. PPSG continues to send out email reports and blog updates.</p> <p>09-Jan-16 PPSG With the arrival of fibre broadband last summer serving most of the parish, there is not a lot more to report. I checked with Wiltshire Online in November to see if there was any chance of an upgrade for Coombe but there isn't anything on the horizon. I will keep the blog updated.</p> <p>09-Feb-16 PPSG In the meantime, some public-spirited residents of Coombe Lane cut back the trees and branches which had been rubbing the insulation off the phone lines and causing no end of problems. As a result of which BT OpenReach are (as I write this) replacing a whole stretch of line along Coombe Lane!!</p>	None.	Ongoing.	PPSG
3	Duckboards	<p>Swan Enford Limited to consider constructing a set of duckboards to enable pedestrian access to the pub,during time of floods, from the road to the other side of Hill House.</p> <p>Comments</p> <p>16-Feb-15 The Swan We are looking into the possibility of re-establishing the raised walkway which used to exist along the front of the premises.</p> <p>26-May-15 PC Resurfacing (in front of The Swan) is scheduled for June but there is concern that work on the proposed new culvert will not be implemented before the resurfacing takes place.</p> <p>09-Jan-16 PPSG There are now plans in hand to alleviate flooding outside the Swan. This action is no longer relevant. Action closed.</p>	CLOSED	CLOSED	SEL

ID	Title	Description	Resource Implication	Timescale	Lead(s)
4	Emergency Plan	<p>Parish Council, with input from VHMC, to produce, and maintain, a document which addresses such things as:</p> <ul style="list-style-type: none"> • Who to speak to in the event of flooding. • How to obtain sand and sand bags for flood defences. • What to do if you are flooded • Location of the nearest emergency rest centre • Who to contact in the event of other types of emergency. • Management of the recently acquired defibrillator. <p>The Newsletter committee to publish the document on the website.</p>	Within PC resources..	By the end of 2014.	PC / NC / VHMC
		<p>Comments</p> <p>05-Jan-15 Emergency Plan – Meeting arranged for 27th January 2015 to be attended by PC and VHMC members to discuss VH as a Rest Centre VHMC</p> <p>29-Apr-15 This action was re-opened by the Parish Clerk (minute 15/321, March 2015) however there is as yet no action to take things forward. PC</p> <p>29-Apr-15 The Clerk explained the enormity of the task of writing such a document without first doing the preliminary work of getting volunteers on a list beforehand! Cllr Young suggested putting a note in the Newsletter to get volunteers. Cllr Harbottle suggested contacting neighbouring villages to see how they have organised such a thing and Officer Tim Bunt suggested the Clerk should send a piece to all parishes through Michael Bayliss at the Police Station as he already has all the contacts on his database. The Clerk will draft the notice and send it to Michael Bayliss. PC</p> <p>15-Jul-15 PCSO Maria Downham kindly offered to resend the email to other local parishes about any Emergency Plans already in existence. This would assist Enford in drawing up its own Plan which Wiltshire Council would like to see in place. It would initially involve a lot of work to create as well as requiring volunteers within the village, not just Cllrs, to make themselves available in times of need – be it floods, snow, sustained power outage etc. The Clerk will email Maria. PC</p> <p>15-Dec-15 15/441 Matters Arising - Cllr Roberts reported that this (the parish Emergency Plan) was still in progress. All the sand and the bags and signage were stored in Cllr Waight’s barn. PC</p>			

ID	Title	Description	Resource Implication	Timescale	Lead(s)
5	New Footpaths	<p>The steering group will investigate how to go about creating a new footpath and/or cycle path (see guidance notes at http://enfordnewsletter.org/pdf/parish_plan/20140814_footpaths.pdf), together with research into what land might be made available.</p> <p>This will be followed by community consultation to establish possible routes.</p> <p>Comments</p> <p>17-Sep-14 PC It was noted that there are no footpaths with the community – they all lead on to the Plain. Cllr Beardsley (as representative of the PROWs) had previously been asked to look into this and had approached Wiltshire Council (WC). WC can authorise new footpaths via a ‘Creation Order’ or by agreement with the land owner who could receive compensation. Five potential routes were discussed. Sadly neither the MOD nor any landowner was willing to take this further. It was pointed out that most people travel by car. Cllr Pettitt asked for the percentage of people requesting this in the Plan. Cllr Harbottle said moving a footpath is a verdy expensive business. Cllr D’Arcy-Irvine said the creation of a new footpath on the Plain had recently cost £750,000. It was agreed to look at the percentage request figure v. the cost and also noted that it would be better to direct such sums elsewhere within the Plan</p> <p>29-Apr-15 PC Cllr Roberts suggested Cllr Taylor take this (PROW) on. She has agreed to take a look at the files given to her and report her decision at the next meeting.</p> <p>04-Jan-16 PPSG Scored 7.2 votes (3rd place) based on the results of the 2nd questionnaire. PC to decide whether further action is justified based on this level of response.</p>	Will require considerable research, followed by a community survey.	Research completed by end of 2015. Community survey 2016.	PPSG / PC

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6	Noticeboards	The PC to put in place a programme for the rolling replacement of the existing noticeboards, and also consider whether the new ones might be better located differently from where they are at the moment, and whether additional noticeboards are needed.	Will require purchase of new noticeboards and someone to erect them.	Suggest one noticeboard renewal per year over a 5 year period. To start in the current FY if funds are available.	PC
Comments					
<p>17-Sep-14 New locations were discussed, upgrades and possibly moving some of the existing ones. The Village Hall Notice Board is a strong sealed unit. PC Cllr Murray suggested a new location in Water Lane which was generally agreed to by all and possibly another new one at the bus stop at the top of Enford Hill for the residents of New Buildings. The Swan was also suggested as a 'communal' spot where people might expect/want to find information. A five year rolling renewal plan was agreed.</p>					
<p>10-Mar-15 Cllr D'Arcy-Irvine is investigating. PC</p>					
<p>29-Apr-15 Cllr D'Arcy-Irvine has done some more research on this matter and brought pictures of a wood-effect, 60 x 40, hermetically sealed board to replace the main one in the centre of the village. Cllr D'Arcy-Irvine proposed we go ahead and buy it and this was seconded by Cllr Fay. The Clerk was asked to organise this. PC</p>					
<p>29-Apr-15 The request (to the ECF) for funding towards a new notice board has been successful (£160) and the Clerk will liaise with Mandy Farrow on this to work out the easiest way forward. PC</p>					
<p>15-Jul-15 The PC have replaced the noticeboard at Hill House. PPSG</p>					
<p>09-Jan-16 The original action involved more than replacing the one noticeboard. The PC need to re-visit this action. PPSG</p>					

ID	Title	Description	Resource Implication	Timescale	Lead(s)
7	VH - Broadband Access	<p>Note that there already exists a mobile broadband router/wifi hub at the VH however, due to very infrequent usage, is generally disabled. VHMC to investigate option of a monthly contract so that top up is ongoing and automatic.</p> <p>Comments</p> <p>05-Jan-15 Broadband Access – costs to be researched. VHMC</p> <p>09-Jan-16 This was discussed at the Sep 2015 committee meeting however there was not a lot of support for the idea on account of the cost and the fact that few users of the VH require it. BT advise that it would cost £115 (subject to survey) to have a land line installed + £22 per month for unlimited data. PPSG</p>	<p>Will require additional funding to pay for a monthly contract, and additional administration to manage.</p>	By end of 2014.	VHMC
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8	VH - Computer Help Sessions	<p>A series of 7 computer help sessions, to assist beginners to access information on-line, was run on Monday mornings over the period Nov 2013 to Jul 2014 in the VH. However attendance was low.</p> <p>VHMC to review scope and content, with a view to a new programme at a later date.</p> <p>Comments</p> <p>05-Jan-15 Computer Help Sessions – coordinator and teacher required. Need to assess demand? VHMC</p> <p>09-Jan-16 At the moment there is no evidence of any demand or anything to suggest attendance would be any better than the last series (which averaged around 1.5 attendees per session). People who attended were mostly at a basic level and were looking for 1 on 1 tuition mostly about how to setup and use email and the internet. Perhaps the place to do this would be at an informal gathering such as The Hub. PPSG</p> <p>Meanwhile the VH is looking at establishing a permanent internet connection - if this goes ahead then it would be worth looking at this again.</p>	<p>Requires someone to prepare and deliver help sessions, plus free or subsidised use of the VH.</p>	Sessions to recommence by Easter 2015.	VHMC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
9	Newsletter - More Reader Contributions	<p>Reader contributions to the newsletter are always gratefully received, however are rarely submitted. Photographs and comments can also be posted on the Enford Facebook page by anyone with a Facebook account, however this also is used very infrequently. Newsletter committee to lead a campaign to improve reader contribution rate.</p> <p>Comments</p> <p>05-Jan-15 NC Campaign to improve reader contribution. Discussed at Newsletter meeting. Will begin in January 2015. Paragraph in Newsletter each month. Committee members will actively encourage.</p> <p>09-Jan-16 PPSG The newsletter committee are aware of the need to improve the scale of reader contribution. This action is ongoing. Action closed.</p>	CLOSED	CLOSED	NC
10	PC - Reports and Minutes to be Published in the Newsletter	<p>Minutes are already published on the newsletter website (too lengthy for inclusion in the newsletter) and are posted on the parish noticeboards.</p> <p>Parish Council and newsletter committee to continue to publish monthly 'digests' of PC activity in the newsletter.</p> <p>Comments</p> <p>05-Jan-15 NC Liaise with Parish Council each month for contribution about what is happening. This has now begun. Ongoing.</p> <p>09-Jan-16 PPSG Occasional articles are now appearing in the newsletter, particularly so since the solar farm and traveller camp issues have captured public attention. There were 3 'digests' during 2015. Scope for improvement in 2016.</p>	None.	Ongoing.	PC / NC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
11	Parish Database of Contact Details	<p>The existing databases of village addresses, phone numbers and email addresses needs to be merged into one database, then formally adopted by the parish council, and configured to allow its use by responsible people within the community, for example:</p> <ul style="list-style-type: none"> • Parish Clerk (for PC matters) • NHW coordinator (for police bulletins) • Church, VH, PH and ECF (for advertising of community events) • Flood warden <p>Parishioners should be given the option of opting out of routine email correspondence, and from the published telephone directory, however details should remain on the database so that emergency contact can always be established if necessary.</p>	<p>Requires someone to set up the database and provide tuition to those who would use it. A newsletter article to explain it to the community, and someone to deal with the responses from those wishing to opt out.</p>	By Easter 2015.	PC / NC
Comments					
17-Sep-14 PC	Cllr D’Arcy-Irvine suggested there should be a dedicated computer for this. Both Cllrs Murray and Petitt suggested telephone numbers and addresses should be held as well as emails. The Council agreed to proceed with the idea.				
29-Apr-15 PPSG	A database of contact details, based on the current electoral roll, has been constructed and passed to the Parish Clerk.				
29-Apr-15 PC	Cllr Roberts said that Cllr Holden had put in a request to the Enford Community Fund for a laptop (among other things) for the Parish Council. This request was declined.				
09-Jan-16 PPSG	This action seems to have morphed into 2 actions: build a village database of contact details; obtain a dedicated laptop for the parish clerk. I have moved the latter to a new action (see action 54).				
09-Jan-16 PPSG	Now that the database has been delivered, the PC should formulate a process by which the information is to be kept updated. In particular whether something can be done to automatically register new arrivals and departees to/from the parish.				

ID	Title	Description	Resource Implication	Timescale	Lead(s)
12	Village Information Centre / Tea Room	<p>The PPSG will review the work done by the Monday morning Avon Valley Get Together group in organising the weekly social venues at the VH, canvas for new volunteers and see whether these can be restarted, perhaps with a view to hosting some or all of the following:</p> <ul style="list-style-type: none"> • Using the internet to do online shopping • Bring young children to play • Computer tuition • Have coffee and chat • Access information about what's going on in the local area • Meet with the community police, parish council and other bodies (as an opportunity to build relationships, pass on information etc) • Swop books, DVDs • Buy and sell children's toys and clothes, etc • Buy and sell local produce 	Realistically this requires a small team of volunteers who don't have other village commitments.	Depends on the response to the call for volunteers.	PPSG / VHMC / PHMC / PCC
		<p>The PPSG will also explore whether these are best held at a single venue or might be rotated between the community halls, church and pubs . Also see Action 41.</p>			
		<p>Comments</p>			
		<p>25-Nov-14 We entirely agree that greater community use of the church building would be sensible. We are very much open for any business! PCC</p>			
		<p>05-Jan-15 Village Information Centre – need coordinator and volunteers. Village Hall is available and would be best option. VHMC</p>			
		<p>16-Feb-15 We have initially opened our tea room <The Hub> on a weekly basis (Thu, 9.30-11.30am) however, if this proves successful, our licence allows us to expand the opening hours. The Swan</p>			

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29-Apr-15 PPSG	<p>The (Thursday morning) Hub has been up and running for a couple of months and is a terrific success and the envy of other villages hereabouts. Craft making/learning sessions have also now been established on Tuesday mornings. However, on its own, this doesn't fulfill all the requirements of this action.</p> <p>On the face of it, the VH should be well suited as a social venue however it was tried for a couple of years and didn't attract very much support.</p> <p>Given that the Parish Hall is already a repository for used books and jumble sales, perhaps this could be opened up on a more frequent basis (coinciding with Hub sessions) for people to swap books, toys, DVDs, etc?</p>				
13	<p>Identify Public-owned and MOD-owned Land Within the Parish</p>	<p>The Parish Council to identify and map the locations of public and MOD owned land within the parish which might potentially be used for allotments or children's play facilities.</p> <p>Information to be posted on the newsletter website for general use.</p>	<p>It is understood the PC already has this information. Just needs passing to the NC and then someone to post it on the website.</p>	By end of 2014.	PC
17-Sep-14 PC	<p>This also relates to the earlier mentioned new footpaths – having the space and using it beneficially for the village. Cllr Murray suggested a Youth Cycle Club – there wouldn't be a shortage of places to go! Allotments or a Playpark were also put forward. Some 18 months ago there was a move to extend the Playpark to encompass most of Paddock Close. Cllr Fay continues to maintain the facilities currently available. Whilst a nice idea the enthusiasm waned when fund raising, to the tune of £18-20,000, was mentioned. The area is now 'suspended' by the response from WC as to the desire for Affordable Housing. Cllr Roberts was surprised that there were no football posts however, any ball being kicked too far could only be recovered by climbing over a barbed wire fence – this is considered dangerous. Cllr Roberts also suggested a solid new bench. Cllr Beardsley asked if there was support for a "Playpark Extension Project Team", albeit in the future. Cllr Young will speak to Michelle who was behind the request some 18 months ago.</p>				
29-Apr-15 PPSG	<p>Cllr Adrian Orr had acquired an overlay of MOD-owned land for use with QGIS mapping software. It is understood this was passed to Cllr Beardsley, however both are now retired from the PC. Perhaps the councillor in charge of ROW might take on this action?</p>				

ID	Title	Description	Resource Implication	Timescale	Lead(s)
14	Allotments - Confirm Actual Demand	The PPSG to confirm what is the actual demand for allotments, whether there are sufficient volunteers to manage them, and to identify possible sites (from the results of the PC survey of MOD and publicly owned land) with access to a water supply.	Requires someone to conduct a survey via the newsletter or website.	By mid 2015.	PPSG
		Comments			
	04-Jan-16	Scored 7.6 votes (2nd place) based on the results of the 2nd questionnaire. PC to decide whether further action is justified based on this level of response.			
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15	Allotments - Establishment of Sub-Committee	An allotments sub-committee to be established under the jurisdiction of the Parish Council with a view to implementing management of allotments, assuming the requirement is confirmed.	Someone to chair the sub-committee, and one or two members to assist.	Autumn 2015 (subject to the outcome of the survey - Action 14).	PC
		Comments			
	13-Jan-16 PPSG	Allotments scored 7.6 votes (2nd place) based on the results of the 2nd questionnaire. PC to decide whether further action is justified based on this level of response.			
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ID	Title	Description	Resource Implication	Timescale	Lead(s)
16	VH - Transport for Older and/or Disabled People	<p>The Village Hall already offers a free transport service to anyone unable to get to the hall under their own steam for film nights and other events.</p> <p>The PPSG should investigate whether the concept could be expanded to include more people willing to provide lifts to local shops, busstops and doctors surgeries, either on an individual basis or by participating through the LINK scheme.</p> <p>Comments</p> <p>05-Jan-15 Transport for those in need – already provided for clubs and events – a need to join up with the LINK system which is already in place. VHMC</p> <p>09-Feb-16 This action ties in with Action 39 (Community Transport Officer), Action 50 (shopping scooters), Action 40 (Community Transport) and Action 25 (Car Sharing). As suggested in Action 39, the parish council should consider appointing an officer with responsibility for overseeing the area of transport - particularly now that the bus company are further reducing the frequency of bus services.</p>	See Action 20 (Register of Volunteers).	See Action 20 (Register of Volunteers).	PPSG / VHMC / NC
17	VH - Free and Subsidised Events	<p>The VH has laid on several free and subsidised community events over the past couple of years. This should be continued, and should include some events specifically targetted at over-60s:</p> <ul style="list-style-type: none"> • Over 60s lunches • Dance evenings <p>Comments</p> <p>05-Jan-15 Free and Subsidised Events – need for coordinators and volunteers to set these up. VHMC</p> <p>04-Jan-16 More events for older people scored 5 votes (7th place) based on the results of the 2nd questionnaire. The survey response suggests there is not much support, and this is consistent with the low level of attendance at the 2 free events we laid on at the VH a couple of years ago. Meanwhile, VH income has been fairly static for several years and maintenance costs are rising. The VH committee will continue to stage occasional events however these are unlikely to be heavily subsidised.</p> <p>Given that attendance is never particularly good even when open to all, it does not make any sense to restrict attendance to over 60s (or any other age group).</p>	Requires some over-60s volunteers!	Ongoing.	VHMC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
18	Community Market	<p>The PPSG will canvas for volunteers to investigate establishing an occasional market, probably at the VH, for members of the community to buy and sell local produce.</p> <p>This could be run a couple of times a year to start with, perhaps combined with car boot and jumble sales or alternatively, a less formal arrangement combined with regular coffee morning events.</p> <p>Comments</p> <p>05-Jan-15 VHMC Community Market – coordinators and volunteers – Hall is available.</p> <p>04-Jan-16 PPSG Scored 6.4 votes (5th place) based on the results of the 2nd questionnaire.</p> <p>This ties in with Action 12. The community would benefit from a regular venue not only to buy and sell but also borrow and swap toys, books, DVD, etc. As the PH is already the venue for jumble sales (and is only 100m from the Swan) perhaps this is something that could be combined with Hub sessions?</p>	See Action 12.	See Action 12.	PPSG / VHMC
19	Re-establish Neighbourhood Watch	<p>The NHW has provided a useful interface with the police, but is inclined to become dormant unless shaken from time to time.</p> <p>The new area coordinator should seek to engage fresh volunteers to fill the coordinator vacancies.</p> <p>Comments</p> <p>09-Nov-14 PC Cllr Roberts is taking on the mantle of the Neighbourhood Watch co-ordination. He has a meeting set up with Maria Downham in October to take this further. John Boardham deals with Horse Watch.</p>	None.	By end of 2014.	PC

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20	Register of Volunteers	<p>There is an ongoing need to spread the voluntary workload more evenly across the community - this is good for individuals and for the community. It is achieved by involving more people in the running of community activities, and by refreshing committee membership more frequently than at present.</p> <p>The PPSG will aim to build a register of community volunteers, where people can specify what skills they have, what sort of activity they are particularly interested in and would be prepared to undertake, and on what basis (eg. hours per month, or number of days per year).</p> <p>This information will be added to the village database for use by approved users.</p> <p>Comments</p> <p>15-Jun-15 YC The Youth Club currently has 57 members aged between 5-15 years with about a third residing in Enford. We would like more volunteers to assist in running current activities and in expanding the club's offering in this regard. Whilst a number of the parents offer to attend the club on some Friday evenings to assist, very few are prepared to take on more responsibility and become full leaders. They are disinclined to be DBS checked and attend the courses required nowadays including accepting roles and responsibilities on the committee.</p> <p>This is a continuing frustration as a couple of the key leaders and committee members currently have their houses on the market and will probably be moving out of the area before the end of the year. We are trying to identify and recruit replacements and will be writing to the parents soon about this issue.</p> <p>09-Feb-16 PPSG It is possible that the YC is a special case due to the reluctance of many people to submit to DBS checking. In the meantime the PC need to decide whether they wish this to go ahead and whether the information should be added to the existing database of contact details.</p>	See Action 11.	See Action 11.	PPSG

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21	Publication of Minutes and Accounts	<p>Village committees should ensure that the community are kept abreast of their activities via timely advance notice of meetings and events, published minutes, lists of members, accounts and occasional newsletter articles submitted to the newsletter committee.</p> <p>Newsletter committee to ensure that newsletter website is kept upto date with the above material.</p> <p>Comments</p> <p>25-Nov-14 PCC We accept that the workings of the PCC may be opaque. We will put a piece in the Newsletter trying to explain what we do and the many people that keep the show on the road. This will also highlight how we maintain the church fabric.</p> <p>We also accept that the minutes of the PCC should be widely available. We have an Annual General Meeting in April each year when the year's business is reported and the future discussed. We will now plan to put that report in the May Newsletter so all will, we hope, know what we are about!</p> <p>05-Jan-15 NC Committee will encourage other committees to publish their minutes and accounts on the Newsletter website. Chairman will send email to all committees suggesting this. Newsletter committee will look at website regularly about every 3 months to make sure we are all up to date with it. Chairman will arrange this. Monthly</p> <p>05-Jan-15 VHMC Publication of Minutes and Accounts – already being done</p> <p>15-Jul-15 PC The Clerk gave a brief description of this new law which comes into effect from 1st July 2015. Any small Council with a budget of less than £25,000 needs to show everything from Agendas, Minutes, Precepts, Annual Returns, Bank reconciliations (monthly and annual), every item of expenditure over £100, Asset Registers, investments, properties etc on a website. The Clerk is talking with Steve and Tanya Becker about re-designing the current Newsletter website to show Parish Council business more clearly. This will hopefully be available by 1st July.</p> <p>13-Jan-16 PPSG I think this topic could be addressed under Action 46 (Village Coordination Meetings) - a separate action is not needed. Action closed.</p>	CLOSED	CLOSED	All Committees

ID	Title	Description	Resource Implication	Timescale	Lead(s)
22	Rotation of Committee Members	Committees are to endeavour to rotate membership on a regular basis so as to increase the number of people participating in the running of the community.	CLOSED	CLOSED	All Committees
		Comments			
		<p>17-Sep-14 Whilst in principle this should happen, unfortunately it does not as no one steps forward to offer their time for helping to organise a successful, thriving village community.</p> <p>PC</p>			
		<p>05-Jan-15 Rotation of committee members and recruiting new recruits. This is not easy but it is noted that this is a healthy approach to any committee. Prior to the next AGM Chairman will put this to the committee. New members will be actively sought by all committee members . 12 is the maximum as stated in the constitution so there are at present 3 vacancies. ongoing.</p> <p>NC</p>			
		<p>05-Jan-15 Rotation of Committee Members – theory is good but in the case of the VH there are only 4 elected vacancies and the lack of volunteers makes it difficult to rotate. Several members are in fact appointed by their own member organisations. Advantages of longer serving members is their experience and knowledge of the practicalities of running the hall together with the complexities of government legislation and Charity Committee requirements. However all this can be ‘acquired’ but constant changes may lead to lack of experience. Difficult to rotate a Treasurer or Secretary, and also possibly difficult to rotate a Grounds and Maintenance Officer.</p> <p>VHMC</p>			
		<p>NB Although the number of committee members can be reduced by having only one member representing all the clubs this is limiting the ‘gene pool’ further, and at the moment we have not been able to increase the number of elected members from the number laid down in our legal Constitution.</p>			
		<p>With regard to other village Committees – Parish Councillors are elected for five years so vacancies do not arise very frequently – there are also certain rules regarding length of service for ‘officers’ of the PCC which are laid down by the C of E</p>			
		<p>29-Apr-15 A recent campaign to co-opt a new parish councillor resulted in four high-quality applicants. Suggesting that using the newsletter to advertise for vacancies on committees can be worthwhile.</p> <p>PPSG</p>			
		<p>13-Jan-16 I think this topic could be addressed under Action 46 (Village Coordination Meetings) - a separate action is not needed. Action closed.</p> <p>PPSG</p>			

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23	Litter - Community Litter Sweep	<p>Parish Council to re-instigate one day each year as a community litter sweep, advertise this in the newsletter and make available litter collection equipment on that day to anyone wishing to take part.</p> <p>Involve youth club and NHW.</p> <p>Comments</p> <p>17-Sep-14 PC Many members of the Council already pick up litter and rubbish anyway. It was agreed that the Parish Council should instigate this as a start to a village effort. This could be a topic for the Newsletter Committee to address. Cllr. Beardsley asked how many bins there are in the village. The main problem is the ones we already have do not get emptied – particularly at the Playpark area. Cllr Holdway who is looking into the situation with dog litter bins will also check out the normal litter bin/emptying situation.</p> <p>05-Jan-15 NC Litter picking – The newsletter will run a campaign about litter and support the PC in any activities they organise in the village. Begin January 2015.</p> <p>09-Feb-16 PPSG In the past, the PC have arranged hire of litter picking equipment and involved the community in clearing up the parish on one day a year. The best time of year is probably March, when the ground is a bit drier but before the vegetation starts to hide the litter.</p>	Litter picking equipment already held by the PC. Requires someone to advertise and coordinate once a year and arrange disposal of litter .	By February 2015 (before the new growth hides the litter).	PC / NC / YC / NHW
24	Litter - Public Awareness Campaign	<p>PC and newsletter committee to establish an awareness campaign to combat casual littering and fly-tipping, and to promote community self help.</p> <p>If a litter bin is full, take your litter home!</p> <p>Comments</p> <p>17-Sep-14 PC Cllr D’Arcy-Irvine requested there should be notices around the village asking people to collect/remove their own litter.</p> <p>05-Jan-15 NC Litter picking – The newsletter will run a campaign about litter and support the PC in any activities they organise in the village. Begin January 2015</p>	None.	First article by end of 2014.	PC / NC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
25	Car Sharing	<p>A general purpose car sharing PC/Smart Phone application already exists, called <Bla Bla Car>. Additionally, Wiltshire have their own scheme at https://wiltshire.liftshare.com/.</p> <p>PPSG to conduct a trial, of Wiltshire Liftshare and the car sharing application for Android and iPhone devices (Bla Bla Car), to see how well it works. Then launch a campaign to get members of the community to sign up.</p> <p>Comments</p> <p>04-Jan-16 Scored 2.2 votes (8th place) based on the results of the 2nd questionnaire. PPSG</p> <p>This action ties in with Action 16 (transport for older and disabled residents), Action 39 (Community Transport Officer), Action 50 (shopping scooters), Action 40 (Community Transport).</p> <p>As suggested in Action 39, the parish council should consider appointing an officer with responsibility for overseeing the area of transport - particularly now that the bus company are further reducing the frequency of bus services.</p>	Requires volunteers to take part in the trials, and someone to analyse the outcome.	End of 2015.	PPSG
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28	Older People - Awareness Campaign	<p>The newsletter committee to publish occasional articles dealing with loneliness and the every day difficulties of living in the village. Discuss the need to befriend elderly residents, and assist with shopping, lifts to and from the bus stop, etc where possible.</p> <p>See http://www.beafriendtoday.org.uk/.</p> <p>Comments</p> <p>05-Jan-15 Articles about befriending older residents. A campaign to raise awareness of this problem will be taken up by the NC. Information is being sought about Netheravon Day centre where older people can meet plus it seems there is transport available. Begin Jan/Feb 2015. NC</p>	Someone to write the articles.	First article by end of 2014.	NC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
29	VH - Events For Young People	The VH has hosted a couple of theatre productions aimed at young people, together with a family fun day. These types of events should be continued on the basis of 2 or 3 per year, during the holiday periods.	Within the resources of the VHMC.	Next event before end of 2014.	VHMC
		Comments			
	05-Jan-15 VHMC	Events for Young People – 2 or 3 is probably pushing our resources to the limit unless the Youth Club could be persuaded to become involved.			
	09-Feb-16 PPSG	The VH committee will continue to stage occasional events such as music evenings and theatre productions however (as with events for over-60s) given that attendance is never particularly good even when open to all, it does not make any sense to restrict attendance to young people (or any other age group).			
		Meanwhile there are weekly YC sessions on Fridays, football coaching sessions on Saturdays, a summer fete and children's christmas party. Also there is nothing to prevent parents of young children from hiring the VH and/or sportsfield during the holidays and laying on their own games, picnics, film shows and other activities.			

ID	Title	Description	Resource Implication	Timescale	Lead(s)
31	Wiltshire Youth Services	<p>The Tidworth Youth Development Team have laid on a day of summer activities for the last 2 years. However there always seems to be some dispute over who should fund this. Also, this year, the notification of dates and other details did not reach the newsletter in time for publication.</p> <p>The YC, in liaison with the VHMC, is requested to establish a source of funding for future events of this type, and advise the organisers of timings for submission of publicity.</p> <p>Comments</p> <p>05-Jan-15 VHMC Wiltshire Youth Services. They have received funding in the past from @Tidworth to fund the events and to pay for the venue – feedback from those in @the village who did attend was that the events were dire – limited activity, @poorly run, lack of interesting things to do, poorly trained/qualified @supervisors (who appeared to be going through the @motions of providing @activities and thereby ticking boxes when they got back to the office).</p> <p>However Wiltshire have apparently brought in a new system for 2015 @possibly because the old system was not working or producing results). @Watch this space to see if things improve!</p> <p>15-Jun-15 YC Funding does not appear to be an issue at present with regards to the level of activities the Youth Club are presently involved in. We are able to self-fund and are in receipt of annual awards from the parish and the ECF.</p> <p>The Youth Club will continue to do their best in meeting the needs of young people residing in the parish and Avon Valley area, and the activities available are only limited by the amount of time the leaders are able to give. Membership and funding are not major concerns.</p> <p>17-Jun-15 PPSG The above comments, from the YC team, effectively resolve this action. Action closed.</p>	CLOSED	CLOSED	YC / VHMC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
32	Road Safety Improvements	<p>The PC to maintain a list of endorsed, prioritised road safety improvement projects, to be used for mopping up local authority / MOD 'end of financial year' underspends, as and when such money and resources once again become available.</p> <p>The document is to be placed on the newsletter website.</p> <p>Comments</p> <p>09-Feb-16 The PC have been commendably diligent in road safety and pursuing repairs to roads however the issue is about communication. At present there is no means of discovering the status of the various faults which have been reported except by going through past copies of minutes.</p> <p>PPSG</p> <p>It is proposed the PC should maintain a simple list of faults showing what has been reported, when and by whom, with action taken. The list could be updated and published to the website on a monthly basis.</p>	Within the resources of the PC.	By end of 2014.	PC
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33	Newsletter - On Your Bike Campaign	<p>Newsletter committee to launch a campaign to promote the health and environmental benefits of cycling to the local shops as an alternative to driving.</p> <p>Comments</p> <p>05-Jan-15 On your Bike Campaign – This needs further discussion .</p> <p>NC</p>	None.	First article by end of 2014.	NC
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ID	Title	Description	Resource Implication	Timescale	Lead(s)
34	VH - Hire Charges Review	The VH committee should continue the current review, and update, of its hire charge structure and policy.	Already in hand.	New rates published by end of 2014.	VHMC
		<p>Comments</p> <p>05-Jan-15 VHMC Hire Charges Review – must try and get this done.</p> <p>09-Feb-16 VHMC At the last meeting the committee discussed whether it would be appropriate to increase charges - as charges had remained static for the last six years, there might be a case for raising them slightly. It was thought that some groups may struggle with this but we needed to maintain profitability in the light of increased maintenance costs as things began to fail.</p>			
35	Village Entertainments Committee	<p>The village generally achieves a modest programme of activities throughout the year, however most functions are organised by a single group independently from the other committees.</p> <p>It is probable that the level of attendance could be improved if 'ownership' of functions was shared across all committees. To this end it is suggested that the PC should take the lead in facilitating an entertainments sub-committee.</p>	CLOSED	CLOSED	PC
		<p>Comments</p> <p>17-Sep-14 PC It had been suggested that the Parish Council should set up an Entertainments sub-committee. The first point raised was that there is already a lack of Co-ordination in the village and it was deemed unnecessary.</p> <p>It was pointed out that there probably isn't a call for laying on more entertainment in the village due to the lack of response and attendance by the majority of the inhabitants.</p> <p>13-Jan-16 PPSG There is no support for this idea within the PC therefore this action is closed. Perhaps coordination of the major events in the village could still be addressed under Action 46 (Village Coordination Meetings).</p>			

ID	Title	Description	Resource Implication	Timescale	Lead(s)
36	Energy - Publicise Bulk Oil and Electricity Schemes	Newsletter committee to publicise bulk oil and electricity schemes, and encourage people to write in with their own energy saving experiences.	None.	Articles annually, starting in 2014.	PPSG
		<p>Comments</p> <p>05-Jan-15 NC Bulk Oil and Electricity Scheme. Investigate this and publish information 3 times a year. Discuss at next NC meeting.</p>			
37	Energy - Promote Domestic Energy Efficiency	<p>PPSG to publish occasional newsletter articles on topics such as:</p> <ul style="list-style-type: none"> • How to convert to Economy 7. • Alternatives such as heat pumps • Low energy lighting • Insulation • Green deal, etc 	Some research required.	First article by end of 2014.	PPSG
		<p>Comments</p> <p>09-Feb-16 PPSG No action as yet however anyone needing help and support to improve heating and insulation should contact Wiltshire Warm & Safe on 0300 003 4575 or submit an online enquiry by clicking on the link below http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilt/fuelpoverty/warmsafewiltshireenquiryform.htm Or email them at <WarmandSafe@wiltshire.gov.uk> .</p>			
38	Energy - Investigate Bulk Coal/Log Buying Schemes	PPSG to make contact with Alan Truscott (atruscott@communityfirst.org.uk or 01380 732814) at Community First and see if a bulk log buying scheme could be established using local sources of wood. Also investigate whether there is a bulk coal scheme which could be used in this area.	Unknown.	By Autumn 2014.	PPSG

ID	Title	Description	Resource Implication	Timescale	Lead(s)
39	PC - Public & Community Transport Officer	<p>The issue of public and community transport is quite important in a relatively isolated community, such as Enford, with an ageing population and no shopping or medical facilities.</p> <p>The parish council should appoint an officer with responsibility for overseeing this area.</p> <p>Comments</p> <p>17-Sep-14 PC Cllr D’Arcy-Irvine pointed out that the current bus companies agree that there is no profit to be had in running the buses through Enford – it is not financially viable. Cllr Harbottle is still in the process of trying to get the direct route to Devizes re-instated instead of having to go to Marlborough and change but this may be an uphill struggle, he was asked to persevere. Cllr Pettitt suggested a car sharing rota. It would appear this is already in place as Cllr Murray’s wife already does this.</p> <p>09-Feb-16 PPSG This action ties in with Action 16 (transport for older and disabled residents), Action 25 (car sharing), Action 50 (shopping scooters), Action 40 (Community Transport).</p> <p>As suggested elsewhere, the parish council should consider appointing an officer with responsibility for overseeing the area of transport - particularly now that the bus company are further reducing the frequency of bus services.</p>	Within the resources of the PC.	By end of 2014.	PC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
40	Community Transport Services	<p>The PPSG should investigate the mechanism for minibus hire, and other community transport available to residents of Enford, and publicise this in the newsletter for the benefit of all.</p> <p>See http://www.wiltshirecommunitytransport.org.uk/passengers/local-community-transport-schemes.</p> <p>Comments</p> <p>05-Jan-15 NC Community transport – Investigate this and publish information in Newsletter plus share with VH/PH/Church/PC. Discuss at next NC meeting.</p> <p>15-Jun-15 YC We would welcome access to a minibus if there was one available, however it is questionable how often it would be used in relation to the not inconsiderable cost of purchasing and maintaining such a vehicle.</p> <p>We travel to Youth activities within the county approximately five times a year currently and use our own vehicles to transport the children. This would potentially increase if there were more suitable volunteers prepared to give up part of their weekend.</p> <p>Apart from Oxenwood only about six children maximum require transportation at any given time to and from these activities.</p> <p>09-Feb-16 PPSG This action ties in with Action 16 (transport for older and disabled residents), Action 25 (car sharing), Action 50 (shopping scooters), Action 39 (community transport officer).</p> <p>As suggested elsewhere, the parish council should consider appointing an officer with responsibility for overseeing the area of transport - particularly now that the bus company are further reducing the frequency of bus services.</p>	Within PPSG resources.	By end of 2014.	PPSG / NC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
41	Community Shop / Bakery	<p>It is understood that the Red Lion is already acting as a hub for delivery and collection of newspapers. It is also rumoured that the new landlords at the Swan are hoping to get planning /licensing permission to open for tea and coffee outside normal pub hours and for the sale of fresh bread.</p> <p>The PPSG will meet with the two pub landlords and discuss ideas for expanding operations to include limited sales of groceries, newspapers and coffee/tea, cakes and bread outside of normal pub hours.</p> <p>Comments</p> <p>29-Apr-15 The Swan We have plans to establish a shop, selling bread, sausages, bacon, eggs and other fresh produce - as with the tea room, this will open for limited hours to start with but, if it is being well used, we would expect to open more frequently.</p> <p>10-Jun-15 Red Lion The Red Lion already acts as a hub for delivery and collection of newspapers. They are also able to sell such things as milk, eggs and fresh bread - although bread would need to be ordered in advance (they regularly bake: olive oil bread, sour dough, seeded rye and brioche). The pub is open for breakfast every day, and for coffee, tea and cakes throughout the day.</p> <p>17-Jun-15 PPSG Newsletter committee now need to encourage the pubs to advertise these services.</p>	None.	By end of 2014.	PPSG / Pubs
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42	Community Participation	<p>Residents to make every effort to keep abreast of what is happening in the community, to attend events where possible and to play as active a role as circumstances allow.</p> <p>Comments</p> <p>09-Feb-16 PPSG This is always going to be an issue, with the majority of households in the community participating very little. Fortunately there is a regular influx of new residents, with occasionally a handful having the energy and enthusiasm to compensate for those who don't. It should be incumbent on everyone to try and draw other people into community life.</p>	None.	Ongoing.	Everyone
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ID	Title	Description	Resource Implication	Timescale	Lead(s)
43	Church - Development Plan	<p>Very little information is currently available to the community, regarding the day to day working of the Parochial Church Council (PCC) and its plans for maintaining and developing the church.</p> <p>The PCC might attract more support from the community by publishing a maintenance and development plan for the church, so that the community can understand the extent of work and cost required for its upkeep, and therefore be in a better informed position to engage with the PCC regarding the future of this key asset.</p>	Needs someone on the PCC to write the plan.	By Easter 2015.	PCC
		<p>Comments</p>			
		<p>25-Nov-14 PCC The Church Development Plan is very simple: Grow the Congregation! We try very hard to do that within the framework of the Avon River Team Benefice.</p>			
		<p>09-Feb-16 PPSG This also ties in with Action 21 (publication of minutes and accounts). In Nov 14 the PCC accepted that the workings of the PCC were opaque and agreed: to explain what they did; how they maintained the church fabric; that the minutes of the PCC (and its AGM report) should be made widely available. Not sure that this has happened yet.</p>			

ID	Title	Description	Resource Implication	Timescale	Lead(s)
44	Establishment of a Playparks Project Team	<p>The PPSG, in conjunction with the PC, to re-establish a playparks project team to determine what sort of facility should be constructed, and where, and how it will be financed.</p> <p>The remit should also consider how children would safely access the facility other than by use of public roads.</p> <p>Comments</p> <p>15-Jun-15 YC We agree that there is insufficient facilities for young people in the parish and accept that the Youth and Football clubs are the only outlets currently available.</p> <p>However when speaking to the children and their parents about this issue and possible solutions there is divided opinion. Some are in favour of a skate park but equally many are opposed, especially those whose families live closest to the intended site.</p> <p>When asked what else they would like to see provided there appears to be few realistic and achievable suggestions apart from extending and improving the current playground.</p> <p>04-Jan-16 PPSG Scored 9.4 votes (1st place) based on the results of the 2nd questionnaire. This represents about 3.7% of the households in the parish. The PC should decide whether this constitutes a mandate for taking further action.</p>	Volunteers needed for the project team.	Sub committee established by Spring 2015.	PC / PPSG /YC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
45	PC - Precept Donations	<p>The PC is to develop criteria for allocation of donations from the precept, with recipients required to bid for the money, and to state what it will be used for. At subsequent precept meetings, recipients should be required to account to the PC for expenditure in order to qualify for a donation the next time around.</p> <p>It is also proposed that details of each financial year's precept meeting is published in advance so that the public can attend (as with other PC meetings) and ask questions during public question time.</p> <p>Details to be published in the Newsletter, so people could comment where they felt that money was being spent to best effect.</p> <p>Comments</p> <p>17-Sep-14 PC Cllr Petitt and D’Arcy-Irvine discussed the concept that all those currently receiving annual ‘Donations’ and ‘Section 137 Donations’ from the Precept should have to apply for it in writing and account for what it has been spent on. This was agreed to in principle but also listed for further discussion.</p> <p>29-Apr-15 PPSG A process, by which prospective recipients are required to bid for donations, has now been implemented by the PC. Minutes of the last 2 precept meetings have been published on the newsletter website. To close the loop, all recipients within the parish should now be required to publish their accounts - currently only the Village Hall and newsletter are compliant.</p>	Within the resources of the PC.	In time for the next precept allocation.	PC / NC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
46	PC - Village Coordination Meetings	<p>It is recommended that the PC should chair bi-annual meetings with the other parish committees (or the chair could rotate between the committees) with a view to:</p> <ul style="list-style-type: none"> • Coordination of event planning • Coordination of mutual assistance between committees • Monitoring governance of the parish committees (auditing and publication of accounts and minutes of meetings; holding of regular meetings; advance notice to the public of meeting dates and times; published lists of committee members; periodic turnover of committee members; informative newsletter articles) and promoting best practice • Agreeing allocation of precept and community fund donations on a basis of need, and on a basis of where they will provide most cost-effective benefit to the community • Coordinating and overseeing bids for community area grants and the like • Monitoring progress of the Parish Plan. 	Could be achieved by reducing the number of ordinary meetings.	First meeting before end of 2014.	PC / All Committees

Comments

- 17-Sep-14 PC** This topic was touched upon earlier under the Entertainments Committee. It was suggested that all fund raising should be co-ordinated however, any committee wishing to apply for funding needs to do so itself and not through the Parish Council. Mention was made of the £24,000 still available under the Tidworth Area Community budget but this would be for a maximum of £1,000 at a time so again, co-ordination on this would not work. Cllr Harbottle is applying for funding to have new signage in West Chisenbury and traffic calming measures in Enford.
- 05-Jan-15 VHMC** Village Coordination Meetings - The remit for these meetings needs to be carefully thought through to achieve the aim. NB One village committee does not meet any legal requirements – another village committee does not meet either legislative requirements nor H&S- so including these in discussions on governance etc. would be difficult until they put their own houses in order.
- 09-Feb-16 PPSG** I still think this is a good idea - it would do much to unify the community. We have no coordination meetings in this parish and the system of 'reps' from one committee sitting on other committees achieves very little.

ID	Title	Description	Resource Implication	Timescale	Lead(s)
47	Community Area Re-Allocation	<p>The PC to consider the pros and cons of Enford remaining under Tidworth Community Area, and investigate whether we have the option of returning to Pewsey area.</p> <p>Comments</p> <p>17-Sep-14 PC When this first took place, Enford was forced to join the Tidworth Area (having previously been with Pewsey). It was decided that as Tidworth was better funded, there would be better opportunities to stay under Tidworth.</p> <p>13-Jan-16 PPSG Enford has only relatively recently been transferred from Pewsey to Tidworth. The likelihood of it being transferred back again in the short to medium term is minimal. Action closed.</p>	CLOSED	CLOSED	PC
49	VH - Community Energy	<p>VHMC to consider investing in a solar PV array for the VH. Either funded through the Green Deal (http://www.planlocal.org.uk/pages/energy-efficiency-and-the-green-deal/identifying-opportunities-in-your-community) or by selling shares to members of the community (see this study of a community energy project in Corsham http://homepages.see.leeds.ac.uk/~lecac/ejournal/issue6_files/6;%2046-71.pdf).</p> <p>To maximise utilisation of daytime electricity, could also consider installing electric vehicle and shopping scooter charging points in the VH carpark.</p> <p>Comments</p> <p>05-Jan-15 VHMC Community Energy. I cannot see this suggestion working at the moment in the proposed format.</p> <p>13-Jan-16 PPSG The VH committee does not support this project. Action closed.</p>	CLOSED	CLOSED	VHMC / PPSG

ID	Title	Description	Resource Implication	Timescale	Lead(s)
50	Shopping Scooters	Even where lifts to the shops are on offer, it is likely that some people would still be too embarrassed or too proud to take this up. A possible alternative solution would be to purchase some community-owned shopping scooters, with attendant combined storage/charging points at one or two locations in the village.	CLOSED	CLOSED	PC / PPSG
		Comments			
		<p>17-Sep-14 This was agreed by all the council as a bad idea. It would need someone to oversee the entire project, the scooters cost a lot of money to purchase, they would need to be regularly maintained, there would be storage and insurance issues to contend with as well. It was also pointed out that the nearest shops are 2.5 miles away as well as ‘could the user be trusted?’</p> <p>PC</p>			
		<p>04-Jan-16 Scored 0.2 votes (9th place) based on the results of the 2nd questionnaire. There is no support for this project. Action closed.</p> <p>PPSG</p>			

ID	Title	Description	Resource Implication	Timescale	Lead(s)
51	Affordable Homes at Paddock Close	<p>As has already been identified elsewhere in this plan, there are a number of problems for elderly people living in the village, particularly those on low incomes who may not have the use of a car.</p> <p>Given that there is already a higher than average ratio of old to young people within the village, we should consider carefully whether we should be building houses for elderly people, or whether we would do better to try and attract more young families. As the land behind Paddock Close had previously been earmarked as a potential new play facility, do we want to build houses there at all?</p> <p>Once the survey results are known the PC should call a public meeting so that these issues can be debated before a final decision is reached.</p> <p>Comments</p> <p>17-Sep-14 PC As this is an ongoing topic and there has as yet been no feedback from WC, this topic was not discussed and cannot be until we hear from WC.</p> <p>22-Oct-14 PC All Councillors had received and read a copy of the WC Affordable Housing Survey Report and the Chairman gave an abridged version of the email from Helen Taylor, the Commissioning and Contacts Lead of the Housing Scheme. When put to the vote it was unanimously agreed that the Parish Council would not support the scheme. It was again mentioned that the location was inappropriate for the introduction of elderly/possibly disabled people who would have to walk half a mile down/uphill to the nearest bus stop. The lack of buses serving the village as it is, the nearest Doctors surgery being at least two miles away in either Upavon or Durrington.</p> <p>17-Jun-15 PPSG No further action required. This action is now closed.</p>	CLOSED	CLOSED	PC

ID	Title	Description	Resource Implication	Timescale	Lead(s)
52	Outdoor Exercise Equipment	<p>The website (see http://fresh-airfitness.co.uk/category/starter-pack/) shows a starter pack of outdoor exercise equipment for £2800 (self installation) or £6000 (including installation). There is abundant space around the perimeter of the recreation ground</p> <p>The VHMC should investigate the costs of purchase, installation, maintenance, insurance and periodic safety inspections, agree a site with the other committees and seek funding from the ECF, precept and Area Board.</p> <p>Comments</p> <p>05-Jan-15 VHMC Outdoor Exercise Equipment. Included in the Development Plan. Not quite sure why other Committees would be included in decision on where to put it? There is no money in the Precept so any funding would probably have to come from Area Board (we can apply for more than £1,000 but we do have to match fund, which should not be a problem) and the ECF.</p> <p>04-Jan-16 PPSG Scored 5.4 votes (6th place) based on the results of the 2nd questionnaire. There is clearly not a great level of support for this idea, suggesting the equipment would not be widely used. Meanwhile the VH would be liable for the ongoing cost of maintaining the equipment. It is not a viable project. Action closed.</p>	CLOSED	CLOSED	VHMC
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53	PH - Development Plan	<p>The PH management committee is encouraged to publish its development plan for the future of the hall, so that the community can feel confident that the PH will have sufficient funds to carry out such maintenance and renovation as is necessary to secure its continued existence.</p> <p>Comments</p> <p>13-Jan-16 PPSG The PH would benefit from a forward looking plan however there has not yet been any input from the PH committee.</p>	Someone to write the plan.	Middle of 2015.	PHMC
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ID	Title	Description	Resource Implication	Timescale	Lead(s)
54	Dedicated Laptop PC For Parish Clerk	With information increasingly being archived only in electronic format, and audit trails comprising mostly emails, it makes sense for the parish clerk to have a dedicated computer and email address which can be handed from one clerk to the next. It would also help ensure that any sensitive data (such as personal contact details) is not inadvertently left on personal laptops when clerks change.			PC
Comments					
17-Sep-14 Cllr D’Arcy-Irvine suggested there should be a dedicated computer for this. Both Cllrs Murray and Pettitt suggested telephone numbers and addresses should be held as well as emails. The Council agreed to proceed with the idea. PC					
29-Apr-15 Cllr Roberts said that Cllr Holden had put in a request to the Enford Community Fund for a laptop (among other things) for the Parish Council. This request was declined. PC					
09-Jan-16 So where do we go from here? PPSG					
