

ENFORD PARISH ANNUAL MEETING

Minutes

Meeting held at the [Enford Village Hall](#) on
Tuesday 15th May 2018 at 7.30p.m.

Present:

Cllr Richard Roberts	Chairman
Cllr. Diane Christie-Rundle, Cllr Vick Exley	Councillors
Cllr Bruce Waight, Cllr Mark Hiskett	Councillors
Cllr David Harbottle, Cllr D'Arcy-Irvine	Councillors
Cllr Peter Cliffe-Roberts	Councillor
Cllr Pat Holdway	Councillor
Mrs Elizabeth Harrison	Clerk
8 members of the public/ village attended	

The Chairman opened the meeting at 7.35pm

1 APOLOGIES

Were received from Cllr Jane Young

2 WELCOME BY THE CHAIRMAN OF THE PARISH COUNCIL

Cllr Roberts thanked those present for attending.

3 VERIFICATION OF THE MINUTES HELD ON TUESDAY 16TH MAY 2017.

Cllr Mark Hiskett proposed these as a true record and was seconded by Cllr Pat Holdway.

4 REPORT BY POLICE LIAISON OFFICER

The Police were not in attendance but Cllr Exley (Parish Council Liaison) reported that Wiltshire's recorded crime levels were half those of the national average. They included the usual break-ins, hare coursing, vandalism etc. The Police have recently been focussing on drugs and youth/internet problems.

5 REPORT FOR ENFORD PARISH COUNCIL

Cllr Richard Roberts reported that it had been another busy year even if the residents may not have noticed all the events and changes taking place. Some of the events/issues dealt with have been another successful **litter-pick** through the village, cleaning the verges and hedgerows of plastic, paper, waste etc. **Two new dog mess bins** have been installed to attempt to get people to use them rather than leaving the mess at the side of the road. There is a constant effort to keep the **roads/ highways** related matters under control – potholes to be filled, streetlights to be fixed, **sand/salt bins** to be refilled after last winter's weather. Community **Speedwatch** continues to thrive on two sessions per month. It is now fully supported in terms of numbers and due to Council agreement we are looking at purchasing a Speed Indicator Device (SID), possibly sharing the cost with a neighbouring village. **Flooding** leaflets were delivered to relevant properties though thankfully not needed this year. The Parish Councillors, as Custodian Trustees, have been fully supportive of the new **Parish Hall** Management Committee who are handling the boundary dispute which as yet is not resolved. Despite the 6.3% increase in the Parish **Precept** the Parish Council

continues to support a number of village organisations whilst preparing for increased expenditure in the maintenance/repair of benches, bus shelters, playpark equipment, grass cutting and lawyer's fees for advice to the Council. **Planning** applications continue to be received and the Council considers these on an impartial basis before returning comment to Wiltshire Council – sometimes these can be contentious issues. The **Playpark** area will be extended in the near future and upgraded equipment will be installed as and when funding can be achieved. This will also include a Skatepark which was requested as well as allowing for some Allotments. This is a slow process at present but thanks to the hard work of Councillors it is progressing. We continue to have a regular visit at meetings from the **MOD/SPTA Safety Liaison** who informs us of training activities, garrison issues, rebasing, reported crime and trespass on the Plain. This is a two way flow of communication and much valued. We have introduced a new role in the village with **Youth Representatives** attending Council meetings. It is providing interesting feedback as to how we can address better the needs and hear the wishes and thoughts of the younger members of the Parish. As Chairman, Cllr Roberts wanted to thank the excellent team of Parish Councillors and Clerk for their continued support and assistance in giving their time and efforts for the benefit of the Parish

6 REPORT FOR THE PAROCHIAL CHURCH COUNCIL

Tom Hunter attended the meeting on behalf of the PCC firstly thanking the Parish Council for their continued financial support. They have also run various Christmas events and sponsored cycle rides in their fund-raising efforts.

The new Vicar, Phil Bromiley, is hoping to be more family oriented. Whilst Enford is a part of the 'Avon River Team' which involves 7 parishes, family services are on the 1st and 3rd Sundays at Enford and other churches in the benefice are also used regularly. Attendance at Evensong has also increased, as has attendance at the major festivals.

The Church roof project is now complete with the next project possibly being the windows. Finances are tight but just about balancing and further fund-raising will of course happen – possibly a concert in the Summer. As always, 'new blood' on the Council with new ideas and energies would be welcomed. Cllr Hiskett asked about the organ restoration, apparently replacement is the only option.

A note from Henry Middleton – Church Warden – also stressed his thanks to everyone involved in all aspects of the Church, be it the Council members, the Lay Persons, the Church cleaners, launderers, flower arrangers, churchyard maintainers et al who create and maintain a beautiful and happy place to worship.

7 REPORT FOR ENFORD VILLAGE HALL

As Chairman of the Village Hall Committee, Judy D'Arcy-Irvine reported the following: Firstly a thank you to the Parish Council for their continued financial support which mainly goes towards the maintenance of the Recreation Ground and subsidising user groups when necessary. The Hall continues to be used widely by both residents and 'outsiders' and is kept to a very high standard as there are other Halls 'out there' who create competition for business. They continue to hold a Contingency Reserve Fund (an obligatory requirement) which stands at £38,000. Ideally it should be increased every year in line with inflation but it is unlikely to do so this year. The end of the Hall's financial year is 30th June and they are hoping they might break even but additional repairs and maintenance may take their toll. In this financial year there have been wanton acts of vandalism which has cost the Hall circa £1,500 to repair and replace. The Police have been involved as the main culprits were identified. As a result of this ongoing problem the Committee have agreed to install CCTV cameras at a cost of £2,000. The Hall is now 9 years old and extra maintenance issues are rising – replacement emergency lighting for example at over £800.00, repairs to the car park lighting at £400.00 though further problems have arisen here which could be

as much as £2,000.00. The Committee will assess whether upgrading the whole system with additional lighting might not be better in the long run and it could in fact prove more cost effective as the project may qualify for grants and funding assistance. New round tables have also been purchased at £3,700.00 made possible by generous donations from the Samuel Farmer Trust and the Enford Community Fund. Judy D’Arcy-Irvine wanted to thank all those who have carried out the regular maintenance and particularly David Spencer and Hamish Scott-Dalglish. All future events can be found on the website.

Rob Coultard asked about the CCTV and when it might be installed. T H White will be installing 6 infrared cameras in the very near future. The losses (furniture) and repair/replacement costs in fact make the instalment of the cameras financially viable. Marc Read (Community Engagement Manager for the Tidworth Area Board) had suggested match funding may be possible for the car park lights and CCTV. Ollie Stagg said it was a deterrent as well as (unfortunately) a challenge. Rhys Teasdale thought it might make a difference and Cllr Vick Exley agreed, also saying that it would not change the behaviour of ‘youths’. She added that her children’s friend’s parents had been so impressed by the Hall when attending a party that they had then booked the Hall for their own event. Everyone agreed that it is a great village asset.

8 REPORT FOR THE PARISH HALL AND READING ROOM

Cllr Peter Cliffe-Roberts reported that following the AGM held in November 2017 where the previous Parish Hall Management Committee (PHMC) resigned, the newly constituted PHMC had so far held two meetings – one in January ’18 and the other in April ’18. In the January meeting he was elected Chairman and the Parish Clerk became Secretary & Treasurer. The Charity Commission have been informed of the changes in personnel and of the various clubs mentioned in the governance document and these are being brought into line.

The Parish Council delegated a boundary dispute with the Parish Hall to the PHMC and both parties are taking legal advice with no resolution as yet.

The PHMC instructed an independent Surveyor to write a full report on the Hall. This has confirmed that the building has reached the end of its economic life and the Hall itself remains closed to the public. The PHMC has resolved to demolish the structure as it continues to deteriorate and incur insurance and other costs. An application for Conservation Area Consent is about to be made. The PHMC are considering a number of potential alternative uses for the site, retaining the community benefit as stated in the governance document and once the viability and desirability of these are fully explored, we shall continue to move forward and keep the village informed.

9 REPORT FOR PARISH PLAN

Cllr Anthony D’Arcy-Irvine has been overseeing the work for an upgraded Playpark and Allotments. These were the most popular requested findings from the Plan’s questionnaire some five years ago. Wiltshire Council has agreed to a 125 year Lease of extra land and Draft Heads of Terms have been drawn up for the Parish Council’s consideration. It had previously been hoped that Wiltshire Council would donate the land, freehold, to the Parish Council however these plans have been put on hold. This lease would require the area to be fenced off at the Parish Council’s expense.

Playpark equipment providers offer a free, no obligation consultation and design service together with the option of paying them to install, then maintain the equipment. Cllr D’Arcy-Irvine, Cllr Jane Young and Tracy Southard will be arranging site meetings with 3 specialist companies starting on 1st June. Once designs and quotations have been received, then a plan for grant applications can be put together and implemented. The whole project will take time, commitment and work. Fund raising has already started with small events and jumble sales and the fund currently stands at circa £1,500. The overall final cost for an upgraded Playpark and Allotment site is likely to be between

£20,000 and £30,000. When priorities are identified, work could be phased as and when funding is received.

Cllrs D'Arcy-Irvine and Young have already met with a specialist playpark consultant who also provides a funding service with the aim of accessing certain grants to ensure the Parish Council get the best value for money in terms of quality and cost. His consultancy fee would be 3.5% of the total project cost and if he is employed to help with fund raising, there is a further fixed one-off fee of £350, plus 5% of any successful grants. Based on a project cost of £30,000, the cost of employing a consultant would be around £2,400 assuming possible grants of £20,000 received with any balance being raised within the community.

He was asked who makes the decision on equipment – he has already had meetings locally to discuss this and it would be for an age range of 3 to 16. Mandy Farrow suggested outdoor gym equipment at the Village Hall which would help with surveillance. It was thought it might be a good idea to spread the facilities across the village as the noise levels at Grants Road could become a problem. It was agreed that major decisions on what equipment to install would take place nearer the time involving as many age groups as possible.

Cllr Anthony D'Arcy-Irvine is also looking at a standpipe for the Allotment area which would have to be metered. The Clerk is looking into a possible second access point to the area as any increased traffic through the current access could raise a safety issue, let alone parking issues.

10 REPORT FOR THE ENFORD COMMUNITY FUND

Amanda Farrow reported that the reason the Village Fete will not be happening this year is because not enough people had volunteered to assist. Out of 65 emails sent out, she'd received only 6 replies and only one of those had offered to help throughout the whole build up. Some Committee members had moved away from the village and those that remain work full time and do not have the available time required to put on such an event. A minimum of 5 new people are required. The fete insurance and fireworks alone cost £700 plus the bouncy castle and children's entertainers which are all costs against the event. The Bonfire and Fireworks will go ahead this year on 27th October plus Halloween party. The Fund's financial year end in September 2017 showed a balance of £6,300 available for funding. Over the last 10 years they have raised over £20,000 with 90% of that being granted back into the community. The loss of the fete will have an impact on the village and their funds. Funding is still available for the community and decisions are made twice a year though urgent requests can be dealt with. Cllr Hiskett asked about next year's Fete - this depends on committee numbers, there were 12 members and they are now down to 5. Amanda also said she would be stepping down herself soon as she cannot be Chairman, Treasurer and everything/one else required. Cllr Roberts wished to thank the Community Fund for all their efforts over the years.

10 REPORT FOR THE ENFORD FOOTBALL CLUB

Ollie Stagg reported that there is no longer an adult team and he can't see that it will come back. It is the same problem as the Community Fund – no one steps forward to help. Steve Todd, assisted by Rhys Teasdale, run the junior section however the numbers are down to around 6 and they need at least 10 children to make the Club viable. It only continues to run due to funding received. Steve is still committed to running the junior club and they both would like to thank Hamish Scott-Dalglish. Villages along the Avon Valley are losing their clubs. Judy D'Arcy-Irvine said that if Enford lost the football club there could be a real problem if the Football Foundation asked for their money back as they had assisted the building of the new Village Hall on the grounds that there was a Football Club. A discussion ensued on how to bring back numbers, possibly a change of day or time. Cllr Christie-Rundle suggested re-designing the advertisement in the Newsletter as the current one had been running for a while and could be 'taken foregranted' rather than 'read'.

13 REPORT FOR THE ENFORD NEWSLETTER

Clare Burge, Chairman of the Newsletter sent in the following report which was read out by Cllr Roberts. "We have had another good year. We as the newsletter committee, with our valuable expertise, and experience, are continuing to produce the newsletter, with grateful thanks to those who assist with any/all contributions and distribution. The committee comprises as Mrs Burge as Chairman, Mrs Young as Vice Chairman, Mrs Houghton as Secretary, Ms Perry as Treasurer, Mrs Scott-Dalglish in charge of Advertising, with other roles covered by Mrs Elkins, Mrs Monk, Mrs Christie-Rundle, and Mrs Cosgrove.

Finances always being a concern, we continue to retain a small deposit account, and also continue to run viably on a current account.

I, on behalf of the committee, would like to thank the Parish Council very much for their continued support."

One suggestion was made from those present and that was to give it a new look by changing the front page.

14 REPORT FOR 'THE HUB'

Cllr Diane Christie-Rundle reported that the 3rd year had been a good one for The Hub. In the last year they have donated to the Village Hall (towards replacing the stolen benches), The Play/Skate Park, The village Litter Pick, The Great Bustards, The Dogs Trust (Wiltshire), Julia's House (via the Team Swan cycle ride), McMillan Cancer Care, Wiltshire Air Ambulance (Airbase Appeal), Alzheimers Support (Wiltshire), The Trussell Trust, The Wiltshire Wildlife Hospital and the Royal British Legion, Shrewton Branch – GP90.

In January this year they changed the way they organise giving – 3 named jars are left for 4 months and each cause gets a donation based on the amount of votes given. The one with the highest number receives £300, then £200 and finally £100. If anyone knows of a good cause they would like to put forward, please contact her on 671769.

Cllr Christie-Rundle thanked Pauline Bagwell and Julia Sturgis, the team of cake makers, Pete & Emma at The Swan and all The Hub's customers for their continued support.

15 REPORT FOR THE GARDENING CLUB

Rosemary spoke for the Gardening Club. They meet at the Village Hall on every second Thursday in the month. They are currently in their 9th year of existence and still going strong though numbers can vary. They invite guest speakers to attend to give talks on all manner of topics to do with all aspects of gardening and their most recent trip was to Horatio's Garden in Salisbury.

16 REPORT FOR THE CAMERA CLUB

Martin Webb was unable to attend but sent the following report which was read out by the Clerk: "This year, the Camera Club celebrated its 9th year. Throughout the year we continued with a series of lectures covering all area of photography. During the autumn the Camera Club produced and sold the 2018 Calendar. This year's theme was the River Avon and the calendar contained a series of beautiful high quality colour photographs featuring the River Avon from Pewsey in the north to the Woodford Valley in the south.

In the spring we ran a series of lectures covering the basics of transferring, storing and archiving digital photographic files.

Membership has dropped slightly compared to last year and subs from some monthly meetings do not always cover the village hall costs. However income from Calendar sales usually covers any

shortfall. We intend to invite photographic experts to present lectures next year, which although costly should encourage increased membership”.

17 MATTERS OF CONCERN TO THE RESIDENTS OF ENFORD

There were no questions or points raised.

18 DATE OF NEXT ANNUAL PARISH MEETING – One year’s time, to be advised

There being no questions and no further reports, Cllr Roberts closed the meeting at 9.10pm

Elizabeth Harrison, Clerk, Enford Parish Council.....

Date: 15th May 2018

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